Glen E. Stinson, P. C.

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April 30, 2018

CERTIFIED MAIL RETURN RECEIPT REQUESTED

Mr. Steven M. Lowe

Dallas, Georgia 30157

RE: Open Records Request to the City of Dallas, Georgia from AllOnGeorgia/Matt Lowe dated April 27, 2018

Dear Mr. Lowe:

The City of Dallas, Georgia is in receipt of your Open Records Request as referenced above and is responding to this within three (3) days as allowed by Georgia Law. The City has already expended over 15 minutes in determining whether or not such information may be available and the possible cost of copying or duplication such. It appears that some or all of this information may be available.

You are requesting for the City to determine any cost for searching and copying these records in advance. The City of Dallas, Georgia. The City estimates the cost of this will be at least \$35.00 to \$100.00. Therefore, the City estimates the cost of searching and copying the requested documents will exceed \$25.00. The actual cost may exceed the estimate made by the City and cannot be actually determined until all of this information is requested, copied and duplicated. Therefore, do you still want the City to search their records for these documents. You may wish to inspect the records of the City before the City incurs any cost of copying or duplicating any tapes, audio, or any other information which you have requested. You will be charged the legal rate as allowed by Georgia at the time such copies or duplications are made, should you still desire to obtain this information.

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The City will be able to furnish this information to you within thirty (30) days after you inform us as to the above requested information.

Sincerely, Glen E. Stinson

City Attorney for the City of Dallas, Georgia

GES/ds

Cc: Kendall Smith, City Manager Tina Clark, Clerk