

**CITY OF REIDSVILLE
P. O. BOX 730
130 SOUTH MAIN STREET
REIDSVILLE, GEORGIA 30453
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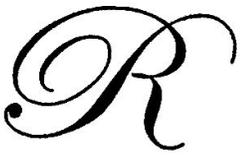
**2018 - 2019 PROPOSED BUDGET
CITY OF REIDSVILLE**

**SYDNEY L. CLIFTON
MAYOR**

**CAROLYN CRUME-BLACKSHEAR
MAYOR PRO-TEM**

**COUNCIL MEMBERS:
LINDSAY BENNETT
JIM WATERS
CURTIS COLWELL**

**CITY CLERK:
GINA SHERIDAN**



City of Reidsville

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"Friendship City USA"

Fax: (912) 557-3827

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This institution is an equal opportunity provider and employer

SYDNEY CLIFTON, Mayor
CAROLYN CRUME-BLACKSHEAR, Mayor Pro-Tem
LINDSAY BENNETT, Council
JIM WATERS, Council
CURTIS COLWELL, Council
VACANT, Council

DUANN DAVIS, Attorney
GINA SHERIDAN, City Clerk
DARIEN RENFROE, Recreation Director
STACY WILDS, Chief of Police
RONNIE WILLIS, Bldg. Inspector
JIMMY BROWN, Fire Chief
RODNEY DELOACH, Public Wks. Dir.

2018-2019 PROPOSED BUDGET CITY OF REIDSVILLE

ADMINISTRATION

The Administration Department is comprised of 2 full-time positions; Payroll Clerk and City Clerk. There is one part-time Work-Based Learning Student and part-time Finance Officer.

The overall budget of \$309,850.00 reflects an approximate 15% increase from FY18. This increase will provide for compensation, anticipated increase in city provided benefits to employees and technology fees.

There are no capital expenditures proposed for Administration.

POLICE DEPARTMENT

The Police Department is comprised of 10 full-time positions and 1 Municipal Judge.

The overall budget of \$699,275.00 reflects an approximate 14% increase compared to FY18. The increase reflects funds necessary for additional compensation for officers; there is an increase in personal services in anticipation of an increase in compensation and city provided benefits to employees. There are 2(two) additional line item expenditures for site expenses and back up equipment request for officers which are being allocated through SPLOST.

There are two (2) capital expenditures proposed for Police Department:

- New evidence room
- Back-up weapons for officers – Six (6) pieces

FIRE DEPARTMENT

The Fire Department is comprised of two (2) part-time position and approximately 25

volunteer firefighters. The department reflects an approximate 15% increase in funds allocated this fiscal year due to an increase in residential and commercial fire fees, as well as an increase in compensation. The majority of equipment requests are being allocated through SPLOST.

There are two (2) capital expenditures proposed for Fire Department:

- 15 Air Packs with 30 Bottles
- New heating and cooling system for Fire Station

STREET & LANE

The Street & Lane Department is comprised of two (2) full-time positions and two (2) seasonal, part-time positions. The overall budget of \$356,650.00 reflects an approximate increase of 15%. This increase reflects anticipation of additional compensation and an increase in city provided benefits. Additionally, the Prison Work Detail will be reallocated to Street and Lane Department from the Water and Sewer Department. Also, an increase in grant funds and subsequent road re-surfacing, as well as, maintenance and operation costs of aging equipment. Anticipated costs for a mosquito sprayer, street sweeper repairs and/or lease/purchase obligations have also been included. The majority of the equipment requests are being allocated through SPLOST.

There are four (4) capital expenditure requests from this department:

- Mosquito Sprayer and Spray Barrels
- Street Sweeper Lease/Purchase/Repair option
- Van for detail crew
- Two equipment trailers (Cost to be shared with Water & Sewer)
- Ice Machine (Cost to be shared with Water & Sewer)

GARBAGE COLLECTION

Garbage collection remains the same.

RECREATION

There is <1% increase due to an increase in revenue and employee benefits changes to the Recreation budget.

The City continues to reflect the loan repayment for lights as the capital expenditure. There are currently 9 months remaining on this installment agreement with the final payment to be made in March 2019.

SPLOST

Department requests are listed above, and the proposed budget is attached for review.

TSPLOST

There are no plans for TSPLOST at this time.

WATER & SEWAGE

The Water & Sewage Department is comprised of six (6) full-time positions. The overall budget of \$843,110 reflect an anticipated increase of 5% as compared to FY18; however, adjustments have been made to several individual line items to reflect additional compensation and cost to city provided benefits, as well as, an increase in water and sewer taps and service. Contract labor has been decreased to reflect the reallocation of the cost to the Street and Lane Department. There are line item expenditures which will be allocated through SPLOST.

There are 5 (five) capital expenditures for the Water and Sewer Department:

- Pumps for Treatment Plant, Lift Stations and Water Wells
- Water Tap Machine
- Pipe
- Locator
- Ice Machine (Cost halved with Street and Lane Department)
- Two equipment trailers (Cost halved with Street and Lane Department)

Following the public hearing and any recommendations, the final proposed budget will be presented to Mayor and City Council for review and adoption during their regularly scheduled meeting on June 11, 2018.

Revenue

GEN FUND 2018-2019	\$1,777,935.00
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Expenses

ADMINISTRATION	\$ 309,850.00
POLICE DEPT	\$ 699,275.00
FIRE DEPT	\$ 58,900.00
STREET & LANE	\$ 356,650.00
GARBAGE COLLECTION	\$ 250,000.00
RECREATION	\$ 103,260.00
	\$ 1,777,935.00

Administration	Proposed
	Budget
	2018-2019
100-00-1500-511100-000 DEPARTMENT HEADS	\$ 33,700.00
100-00-1500-511110-000 SALARIES - OTHER	\$ 34,200.00
100-00-1500-511120-000 ELECTED OFFICIALS	\$ 19,500.00
100-00-1500-511130-000 ELECTION HOLDERS	\$ 6,000.00
100-00-1500-512200-000 FICA EXPENSE	\$ 8,000.00
100-00-1500-512400-000 RETIREMENT CONTRIBUTIONS	\$ 22,000.00
100-00-1500-512600-000 UNEMPLOYMENT COMPENSATION	\$ 1,500.00
100-00-1500-512900-000 EMPLOYEE BENEFITS	\$ 16,000.00
100-00-1500-521200-000 PROFESSIONAL SERVICES	\$ 40,000.00
100-00-1500-521300-000 BUILDING INSPECTOR	\$ 4,500.00
100-00-1500-522210-000 REPAIRS - OFFICE EQUIPT	\$ 250.00
100-00-1500-522215-000 REPAIRS TO BUILDING	\$ 5,000.00
100-00-1500-522220-000 CAR/TRUCK EXPENSE	\$ 500.00
100-00-1500-522225-000 REPAIRS - MACH/EQUIPMENT	\$ 200.00
100-00-1500-523100-000 INSURANCE	\$ 12,000.00
100-00-1500-523200-000 TELEPHONE	\$ 7,000.00
100-00-1500-523300-000 ADVERTISING	\$ 2,000.00
100-00-1500-523400-000 PRINTING	\$ 800.00
100-00-1500-523500-000 TRAVEL & AUTO	\$ 500.00
100-00-1500-523600-000 MEMBERSHIP FEES	\$ 2,000.00
100-00-1500-523700-000 EDUCATIONAL EXPENSE	\$ 5,000.00
100-00-1500-523850-000 CONTRACT LABOR	\$ 1,500.00
100-150-52000-53851 COMPUTER SUPPORT	\$ 12,000.00
100-00-1500-523852-000 COPIER LEASE	\$ 2,000.00
100-00-1500-523900-000 MISCELLANEOUS	\$ 3,000.00
100-00-1500-531110-000 OFFICE SUPPLIES	\$ 6,000.00
100-00-1500-531120-000 POSTAGE	\$ 1,500.00
100-00-1500-531140-000 CLEANING/RESTROOM SUPPLIES	\$ 1,000.00
100-00-1500-531230-000 HEAT, LIGHTS, & WATER	\$ 6,000.00
100-00-1500-531270-000 GASOLINE & OIL	\$ 1,500.00
100-00-1500-531310-000 MEALS & ENTERTAINMENT	\$ 1,000.00
100-00-1500-531700-000 OTHER MATERIAL & SUPPLIES	\$ 1,000.00
100-00-1500-541100-000 CAPITAL OUTLAY - SITES	\$ 35,220.00
100-00-1500-571100-000 DONATION - AIRPORT	\$ 4,100.00
100-00-1500-571115-000 CONCERTED SERVICES/DONATION	\$ 3,000.00
100-00-1500-571200-000 DONATION - LIBRARY	\$ 10,380.00
	\$ 309,850.00

Proposed
Budget
2018-2019

Police

100-00-3200-511100-000 DEPARTMENT HEADS	\$ 66,025.00
100-00-3200-511110-000 SALARIES - OTHER	\$ 300,000.00
100-00-3200-511120-000 COURT COST - RECORDER	\$ 6,000.00
100-00-3200-511121-000 INDIGENT LAWYER FEES	\$ 1,000.00
100-00-3200-512200-000 FICA EXPENSE	\$ 26,000.00
100-00-3200-512400-000 RETIREMENT CONTRIBUTIONS	\$ 18,600.00
100-00-3200-512900-000 EMPLOYEE BENEFITS	\$ 65,000.00
100-00-3200-512901-000 PEACE OFFICERS A&B FUNDS	\$ 4,000.00
100-00-3200-512903-000 JAIL CAPITAL CONTRIBUTION	\$ 7,000.00
100-00-3200-512904-000 DUI SURCHARGE	\$ 2,000.00
100-00-3200-512905-000 GSCCCA	\$ 20,000.00
100-00-3200-512906-000 LOCAL CRIME VICTIMS ASSISTANCE FUN	\$ 5,000.00
100-00-3200-512909-000 OTHER COMPUTER/TECH FEE	\$ 6,000.00
100-00-3200-512910-000 GLOBAL SOFTWARE/TECH FEE	\$ 6,000.00
100-00-3200-512911-000 CASH/CHECKS ANONYMOUS INFORMANT	\$ 500.00
100-00-3200-521200-000 PROFESSIONAL SERVICES	\$ 28,000.00
100-00-3200-522215-000 REPAIRS TO BUILDING	\$ 500.00
100-00-3200-522220-000 CAR/TRUCK EXPENSE	\$ 16,500.00
100-00-3200-522225-000 REPAIRS - MACH/EQUIPMENT	\$ 1,500.00
100-00-3200-523100-000 INSURANCE	\$ 26,000.00
100-00-3200-523200-000 TELEPHONE	\$ 12,000.00
100-00-3200-523300-000 ADVERTISING	\$ 250.00
100-00-3200-523500-000 TRAVEL & AUTO	\$ 1,500.00
100-00-3200-523600-000 MEMBERSHIP FEES	\$ 1,000.00
100-00-3200-523700-000 EDUCATION EXPENSE	\$ 1,500.00
100-00-3200-523850-000 CONTRACT LABOR	\$ 1,500.00
100-00-3200-523900-000 MISCELLANEOUS	\$ 2,000.00
100-00-3200-523905-000 PRISONER KEEP/BOARD-CO	\$ 10,000.00
100-00-3200-531110-000 OFFICE SUPPLIES	\$ 1,000.00
100-00-3200-531120-000 POSTAGE	\$ 500.00
100-00-3200-531140-000 CLEANING/RESTROOM SUPPL	\$ 500.00
100-00-3200-531230-000 HEAT, LIGHTS, & WATER	\$ 7,500.00
100-00-3200-531270-000 GASOLINE & OIL	\$ 24,000.00
100-00-3200-531310-000 MEALS & ENTERTAINMENT	\$ 2,000.00
100-00-3200-531700-000 OTHER MATERIAL & SUPPLIES	\$ 2,800.00
100-00-3200-531702-000 POLICE SEIZURE EXPENSES	\$ 5,000.00
100-00-3200-531703-000 TAG READER EXPENSE	\$ 5,000.00
100-00-3200-531705-000 UNIFORMS	\$ 5,100.00
100-00-3200-542300-000 CAPITAL OUTLAY-SITES	\$ 9,000.00
100-00-3200-542400-000 CAPITAL OUTLAY-COMPUTERS	\$ 1,000.00
100-00-3200-542505-000 POLICE SEIZURE-EQUIPMENT	\$ 500.00

\$ 699,275.00

Fire		Proposed Budget 2018-2019
100-00-3500-511100-000	DEPARTMENT HEAD	\$ 6,000.00
100-00-3500-511110-000	SALARIES - OTHER	\$ 2,400.00
100-00-3500-511205-000	VOLUNTEER FIREMEN	\$ 9,000.00
100-00-3500-512200-000	FICA EXPENSE	\$ 600.00
100-00-3500-522120-000	PROFESSIONAL SERVICES	\$ 1,400.00
100-00-3500-522215-000	REPAIRS TO BUILDINGS	\$ 1,200.00
100-00-3500-522220-000	CAR/TRUCK EXPENSE	\$ 4,000.00
100-00-3500-522225-000	REPAIRS - MACH/EQUIPMENT	\$ 8,000.00
100-00-3500-523100-000	INSURANCE	\$ 10,000.00
100-00-3500-523200-000	TELEPHONE	\$ 750.00
100-00-3500-523700-000	EDUCATIONAL EXPENSE	\$ 1,500.00
100-00-3500-523850-000	CONTRACT LABOR	\$ 500.00
100-00-3500-531120-000	POSTAGE	\$ 50.00
100-00-3500-531230-000	HEAT, LIGHTS, & WATER	\$ 4,000.00
100-00-3500-531270-000	GASOLINE & OIL	\$ 3,000.00
100-00-3500-531600-000	TOOLS (SMALL)	\$ 1,000.00
100-00-3500-531700-000	OTHER MATERIAL & SUPPLIES	\$ 3,000.00
100350-53000-51705	UNIFORMS	\$ 100.00
100-00-350-54000-54250	EQUIPMENT	\$ 2,000.00
		<u>\$ 58,900.00</u>

Street & Lane	Proposed
	Budget
	2018-2019
100-00-4200-511110-000 SALARIES - OTHER	\$ 56,100.00
100-00-4200-512200-000 FICA EXPENSE	\$ 5,000.00
100-00-4200-512900-000 EMPLOYEE BENEFITS/UNIFORM	\$ 20,000.00
100-00-4200-512902-000 MEDICAL - EMPLOYEE	\$ 200.00
100-00-4200-522220-000 CAR/TRUCK EXPENSE	\$ 5,000.00
100-00-4200-522225-000 REPAIRS - MACH/EQUIPMENT	\$ 12,000.00
100-00-4200-522230-000 REPAIRS - STREET & LANES	\$ 10,000.00
100-00-4200-522235-000 REPAIRS - LMIG	\$ 70,000.00
100-00-4200-523100-000 INSURANCE	\$ 18,000.00
100-00-4200-523200-000 TELEPHONE	\$ 800.00
100-00-4200-523300-000 ADVERTISING	\$ 250.00
100-00-4200-523500-000 TRAVEL & AUTO	\$ 500.00
100-00-4200-523700-000 EDUCATIONAL EXPENSE	\$ 200.00
100-00-4200-523850-000 CONTRACT LABOR	\$ 35,000.00
100-00-4200-521110-000 OFFICE SUPPLIES	\$ 400.00
100-00-4200-531141-000 CHEMICALS	\$ 7,000.00
100-00-4200-531220-000 POWER - TRAFFIC LIGHTS	\$ 600.00
100-00-4200-531235-000 STREET LIGHTS	\$ 80,000.00
100-00-4200-531270-000 GASOLINE & OIL	\$ 9,000.00
100-00-4200-531310-000 MEALS & ENTERTAINMENT	\$ 350.00
100-00-4200-531600-000 TOOLS (SMALL)	\$ 750.00
100-00-4200-531700-000 OTHER MATERIAL & SUPPLIES	\$ 5,000.00
100-00-4200-531701-000 STREET SWEEPER EXPENSES	\$ 10,000.00
100-00-4200-531710-000 SIGNS	\$ 3,500.00
100-00-4200-54000-54250 CAPITAL OUTLAYS EQUIPMENT	\$ 2,000.00
100-00-420-54000-54120 SITE IMPROVEMENT	\$ 5,000.00
	<u>\$ 356,650.00</u>

Proposed
Budget
2018-2019

Garbage

100-00-4520-522110-000 GARBAGE COLLECTION \$ 250,000.00

		Proposed
		Budget
		2018-2019
Recreation		
100-00-6100-523100-000	INSURANCE	\$ 7,000.00
100-610-51000-51291	EMPLOYEE BENEFITS	\$ 8,700.00
100-00-6100-531270-000	GAS & OIL	\$ 360.00
100-00-6100-582200-000	*CAPITAL IMPROVEMEN	\$ 14,000.00
100-00-6100-582300-000	*CAPITAL IMPROVEMEN	\$ 200.00
100-00-6100-611005-000	MONTHLY CONTRIBUTI	\$ 73,000.00
*Paid off 03/2019		\$ 103,260.00

WATER AND SEWER 2018-2019

	Revenue
	\$ 843,110.00
	Expenses
WATER SEWER SALES	\$ 778,860.00
RECONNECT FEES	\$ 2,400.00
WATER TAP FEES	\$ 4,500.00
SEWER TAP FEES	\$ 2,250.00
BAD CHECK PENALTY	\$ 300.00
LATE CHARGE/10 DAY	\$ 25,000.00
INTEREST INCOME	\$ 3,500.00
RENTAL INCOME	\$ 25,000.00
MISCELLANEOUS INCOME	\$ 1,300.00
	\$ 843,110.00

Water and Sewer	Proposed
	Budget
	2018-2019
505-00-4400-511100-000 SALARY - DEPARTMENT HEAD	\$ 40,800.00
505-00-4400-511110-000 SALARIES - OTHER	\$ 125,460.00
505-00-4400-512200-000 FICA EXPENSE	\$ 13,000.00
505-00-4400-512400-000 RETIREMENT CONTRIBUTIONS	\$ 18,000.00
505-00-4400-512900-000 EMPLOYEE BENEFITS/UNIFORM	\$ 45,000.00
505-00-4400-512902-000 MEDICAL	\$ 100.00
505-00-4400-521200-000 PROFESSIONAL SERVICES	\$ 16,000.00
505-00-4400-522211-000 POSTAGE METER REPAIRS/RENTAL	\$ 1,600.00
505-00-4400-522220-000 TRUCK & MACHINERY EXPENSE	\$ 12,500.00
505-00-4400-522221-000 REPAIRS TO SYSTEM	\$ 147,000.00
505-00-4400-522225-000 REPAIRS - MACHINERY	\$ 12,500.00
505-00-4400-523100-000 INSURANCE	\$ 12,940.00
505-00-4400-523200-000 TELEPHONE	\$ 4,000.00
505-00-4400-523300-000 ADVERTISING	\$ 1,000.00
505-00-4400-523500-000 TRAVEL EXPENSE	\$ 750.00
505-00-4400-523600-000 MBR FEES, DUES, DONATIONS	\$ 4,700.00
505-00-4400-523700-000 EDUCATIONAL EXPENSE	\$ 1,500.00
505-00-4400-523850-000 CONTRACT LABOR	\$ 75,000.00
505-00-4400-523851-000 COMPUTER SUPPORT	\$ 8,000.00
505-00-4400-523900-000 MISCELLANEOUS	\$ 1,000.00
505-00-4400-523901-000 FREIGHT	\$ 1,000.00
505-00-4400-531110-000 OFFICE SUPPLIES	\$ 500.00
505-00-4400-531120-000 POSTAGE	\$ 4,500.00
505-00-4400-531140-000 CLEANING/RESTROOM SUPPLIES	\$ 800.00
505-00-4400-531141-000 CHEMICALS	\$ 3,000.00
505-00-4400-531230-000 HEAT, LIGHTS, & WATER	\$ 75,000.00
505-00-4400-531270-000 GASOLINE & OIL	\$ 9,000.00
505-00-4400-531310-000 MEALS & ENTERTAINMENT	\$ 550.00
505-00-4400-531600-000 TOOLS	\$ 2,500.00
505-00-4400-531700-000 OTHER MATERIALS & SUPPLIES	\$ 10,000.00
505-440-54000-54220 SITE	\$ 9,000.00
505-440-54000-54250 EQUIPMENT	\$ 2,000.00
505-00-4400-581110-000 PAYABLE TO PREM INS	\$ 18,000.00
505-00-4400-582100-000 INTEREST ON BONDS	\$ 166,410.00
	\$ 843,110.00

Revenue

SPLOST FUND REVENUE	\$ 132,000.00
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Expenses

CAPITAL OUTLAYS EQUIPMENT	\$ 59,000.00
Mosquito Sprayer \$11,500 2 Equipment Trailers \$7,000 Backhoe Repair \$10,000 Street Sweeper \$30,500	
CAPITAL OUTLAYS VEHICLES	\$ 18,000.00
Prison Work Detail \$18,000 (van)	
CAPITAL OUTLAYS OTHER EQUIP	\$ 21,500.00
Water Tap Machine \$3,500 Line Locator \$4,500 Police Backup Weapon \$3,000 Ice Machine \$10,500	
CAPITAL OUTLAYS SITE IMPROVEMENT	\$ 33,500.00
PD Evidence Room \$12,000 Pumps for Treatment Plant \$12,000 Lift Station Pumps \$4,500 Water Well Booster Pumps \$5,000	
	\$ 132,000.00