

From: Marty Waters

Sent: Sunday, July 1, 2018 3:43:06 PM

To: Alison Boatright; Amy R. Rogers; Anita Dasher; Christy Hagan; Gloria Y. Reviere; Jared R. Duvall; Karen Bland; Kayse D. Hodges; Kristy Vandenberg; Ron Myers; Stacey Dees; Tonya Beasley-Blocker; Tracey Bardak

Cc: Diane Holland; Myron Midgett; Paul Mizell; Raedell Brown; Todd Veland; David Greene; greenedavid66@gmail.com; Job Gutierrez; Joyce Lockwood; my3powellboyz@gmail.com; Sharon D. Haire; sharonh@gbbankgroup.com; Vernella Welch; William E. Mosley

Subject: Central Office Staffing Plan

Team,

Due to the recent change of staff, beginning July 9, 2018 the following personnel changes will take effect. I realize these are radical changes. I also realize the timing is not ideal. I would have preferred the time to meet and discuss these in person; however, that isn't the case. Our first obligation is to make sure the needs of our students are met, and then the needs of our employees, and ultimately address the concerns of our community. I believe the following changes can be implemented efficiently, reducing cost to local taxpayers. However, we will review these changes on a weekly basis and modify as best we can to balance the duties.

Dr. Bland, Dr. Vandenberg, and Mrs. Boatright will be working with each of you to work out the details and specifics about duties. They will be communicating with me while I am out of the office as well so that I am ready to assist when I return. We realize the transitions will not take place over night. As always, please communicate your concerns, ask for assistance and/or clarification, and express any needs for training or assistance. Our goal is an successful organization which is only accomplished when our employees are successful.

- Amy Ray – Administrative Assistant/Bookkeeper – CHS (salary held-harmless)
- Gloria Reviere – Administrative Assistant – Reception (20)/Fed Programs (40)/SNP (40)
- o Dr. Blocker – This will allow you to pick up a part-time person. We also believe, it will free up funds to adjust SNP salary schedules. In addition, we need to develop a training program for our lunchroom managers for administrative duties (inventory, personnel evaluation, etc.)
- Kayse Hodges – Administrative Assistant, Business Services – Payroll (I believe it will be a good idea for have Stacey cross-train for payroll as well).
- Stacey Dees – Administrative Assistant, Business Services – Accounts Payable (including SNP) – Move to Amy Ray's current office.
- Amy Rogers – Administrative Assistant, Superintendent/BOE/PR/HR

- Kristy Mock, Evans Family Connections, will be temporarily located in Mrs. Dees current office until CES renovations are complete.

Again, I apologize for the shock of these decisions. However, part of our district's platform is to adopt a positive, whatever it takes mentality. I appreciate EVERYTHING this team does to meet the needs of our students, employees, and district. I thank you in advance for keeping an open mind as we move forward. This is an excellent opportunity for us to look at automation (new employees, payroll, etc.). I realize these technology advancements cost money; however, most often they are more economical than staffing.

I hope each of you has a restful break and 4th of July.

MW

Martin G. Waters, Ed.D.

Superintendent

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