

**Payments made by Bryan County Board of Commissioners to Helen's Haven Child Advocacy Center  
2012 - 2018**

<b>Date</b>	<b>Check #</b>	<b>Amount</b>
3/1/2012	118781	\$300
11/14/2012	121725	\$3,000
4/17/2013	123567	\$300
1/9/2014	126867	\$3,000
2/19/2014	127358	\$300
10/28/2015	135034	\$500
4/27/2016	137548	\$3,000
3/9/2017	2783	\$500
2/8/2018	7549	\$3,000
3/9/2018	7902	\$500

**BRYAN COUNTY BOARD  
OF COMMISSIONERS**

P.O. BOX 430  
PEMBROKE, GEORGIA 31321-0430

First Bank of Coastal Georgia  
P.O. Box 8  
Pembroke, GA 31321

64-684  
612

126867

Check #                      Date                      Amount  
126867                      1/09/2014                      3,000.00

Pay Exactly:  
\*\*\*\* THREE THOUSAND DOLLARS AND 00/100 \*\*

PAY TO THE ORDER OF  
HELEN'S HAVEN CHILD'S ADVOCACY CENTER  
P.O. BOX 1544  
HINESVILLE                      GA 31310

MP  
MP  
AUTHORIZED SIGNATURE

⑈ 126867 ⑈ ⑆061206843⑆ 0110531⑈

126867

Vendor #    3882    HELEN'S HAVEN CHILD'S ADVOCACY CENTER

Check #                      126867  
Check Date                      1/09/2014  
Check Amount                      3,000.00

Customer Account #	Inv Amt	Inv #	Inv Date
Fund/Acct    100	3,000.00	FINANCIAL SUPPORT	1/01/2014
	5550.144.52.3910	CONTRACTS	

3,000.00

Invoice to Bryan County Family Connection

Date: 1-6-14

Name: Helen's Haven Children's Advocacy Center


Purpose of Invoice: Bryan County Commission Donation

Total Amount Requested: \$3000.00

Special Request: Mail Directly

Signature: See attached request

Expense Account Number: 5550.144.52.3910

Approved By:   
Wendy L. Sims, Coordinator

1-6-14  
Date



October 25, 2013

Ms. Wendy Sims, Coordinator  
Bryan County Family Connection  
Pembroke, GA

Dear Ms. Sims:

Each year the Bryan County Commissioners have provided financial support to Helen's Haven Children's Advocacy Center through the Bryan County Family Connection. In December 2012, the amount was \$3,000. Our need for funding remains critical to be able to continue to provide services to child victims of abuse and their non-offending family members. Our CAC continues to provide forensic interview services, crisis intervention services, victim advocacy, child and family counseling services and child abuse prevention services in the Atlantic Judicial Circuit all at no cost to the agencies and children and families we serve.

I am making a request through you for any funding which may be approved for Helen's Haven CAC. We are under the 501 (c) (3) of the Mary Lou Fraser Foundation for Families, Inc. Our EIN is 58-1686152.

If you require any statistical data to support the child victims and their non-offending families that we are serving from Bryan County, please let me know. During 2012, Helen's Haven CAC conducted a total of 148 forensic interviews. A total of 29 (approximately 16.0 % which reflects a 5% increase over 2011) of the forensic interviews were for children from Bryan County. As of September 30, 2013, a total of 15 children from Bryan County have received forensic services from Helen's Haven CAC. In addition, we provide counseling services at no cost to additional children and families from Bryan County including outreach therapy services delivered in Pembroke and at the Richmond Hill Service Center to families who did not have the resources to drive to Helen's Haven to receive counseling services. We also provided child abuse prevention and awareness workshops and distributed child abuse prevention information to approximately 500 children and adults during the City of Richmond Hill's National Night Out and we provided ScreeFree Parenting workshops to parents at Lanier Primary School in 2013.

The mailing address is as follows: Helen's Haven Children's Advocacy Center  
P.O. Box 1544, Hinesville, GA 31310

Thank you for your continued support.

Sincerely,

Terri Liles, LMSW  
Coordinator

P.O. Box 1544 Hinesville, GA 31310 (912)369-2326

127358

**BRYAN COUNTY BOARD OF COMMISSIONERS**

P.O. BOX 430  
PEMBROKE, GEORGIA 31321-0430

First Bank of Coastal Georgia  
P.O. Box 8  
Pembroke, GA 31321

64-684  
612

Check #	Date	Amount
127358	2/19/2014	300.00

Pay Exactly:

\*\*\*\* THREE HUNDRED DOLLARS AND 00/100 \*\*

PAY TO THE ORDER OF  
HELEN'S HAVEN CHILD'S ADVOCACY CENTER  
P.O. BOX 1544  
HINESVILLE GA 31310

MP  
MP  
AUTHORIZED SIGNATURE

⑈ 127358 ⑈ ⑆ 06 1206843 ⑆ 0110531 ⑈

127358

Vendor # 3882 HELEN'S HAVEN CHILD'S ADVOCACY CENTER

Check #	127358
Check Date	2/19/2014
Check Amount	300.00

Customer Account #	Inv Amt	Inv #	Inv Date
Fund/Acct 100	5550.144.52.1219	SPONSORSHIP	2/18/2014
		FIRST STEP PROGRAM	

300.00

Fax Date \_\_\_\_\_  
Sent Date 2-20-14 *Put in box*

Invoice to Bryan County Family Connection

Date: 2-18-14

Name: Helen's Haven CAC

Purpose of Invoice: Sponsorship

Total Amount Requested: \$300.00

DO NOT MAIL

Special Request: Hold for Wendy

Signature: See attached Form

Expense Account Number: First Steps

Approved By:



Wendy Sims, Coordinator

2-18-14

Date

The Fraser Center is hosting a 5K Run and Walk on March 29, 2014. All proceeds will be donated to **Helen's Haven Children's Advocacy Center**.

**Helen's Haven currently serves six counties: Liberty, Bryan, Evans, Long, McIntosh and Tattnall as part of the Atlantic Judicial Circuit.**

**The Center's mission meets the needs of sexually and physically abused children through prevention, intervention, therapy, and collaboration. The Center provides a safe, friendly place where a child can end their silence by telling a trained therapist about the abuse during a videotaped interview. In addition, children and families are offered psychological treatment to provide healing and hope for the future. The Center coordinates with agencies involved in the investigation of physical and sexual abuse and offers education for professionals and adults in child abuse prevention.**

### DONATION/Sponsorship Form

Name of organization/business/individual: Bryan County Family Connection

If business or organization, list contact person's name: Wendy Sims

Address: PO Box 430 City/State/Zip: Pembroke GA 31321

Telephone: 912 653.3824 Email address: wendysims@bryan-county.org

Mailing Address: 203 Mary Lou Drive, Hinesville, Georgia 31313

ATTN: 5K Run and Walk

Proceeds to Helen's Haven Children's Advocacy Center, Hinesville, GA

Mary Lou Fraser Foundation for Families, Inc. is a tax-exempt 501(c) (3) not-for-profit organization; therefore donations are tax deductible consistent with IRC Section 170.

**For more information: Call or email Terri Liles at 912-369-2326 or [tliles@frasercenter.com](mailto:tliles@frasercenter.com).**

**BRYAN COUNTY BOARD  
OF COMMISSIONERS**

P.O. BOX 430  
PEMBROKE, GEORGIA 31321-0430

First Bank of Coastal Georgia  
P.O. Box 8  
Pembroke, GA 31321

64-684  
612

135034

Check # 135034  
Date 10/28/2015  
Amount 500.00

Pay Exactly:  
\*\*\*\* FIVE HUNDRED DOLLARS AND 00/100 \*\*

PAY TO THE ORDER OF  
HELEN'S HAVEN CHILD'S ADVOCACY CENTER  
P.O. BOX 1544  
HINESVILLE GA 31310

\_\_\_\_\_  
MP  
\_\_\_\_\_  
MP  
AUTHORIZED SIGNATURE

⑈ 135034 ⑈ ⑆061206843⑆ 0110531⑈

135034

endor # 3882 HELEN'S HAVEN CHILD'S ADVOCACY CENTER

Check # 135034  
Check Date 10/28/2015  
Check Amount 500.00

Customer Account #	Inv Amt	Inv #	Inv Date
Fund/Acct 100	500.00	SPONSORSHIP	10/28/2015
5550.144.52.1219		FIRST STEP PROGRAM	

500.00

Fax Date \_\_\_\_\_  
Sent Date OCT 29 2015



The Fraser Center is hosting a 5K & 10K Walk and Run on November 14, 2015.

All proceeds will be donated to **Helen's Havens Children's Advocacy Center.**

**Helen's Haven currently serves six counties: Liberty, Bryan, Evans, Long, McIntosh and Tattnall as part of the Atlantic Judicial Circuit.**

**The Center's mission meets the needs of sexually and physically abused children through prevention, intervention, therapy, and collaboration. The Center provides a safe, friendly place where a child can end their silence by telling a trained therapist about the abuse during a videotaped interview. In addition, children and families are offered psychological treatment to provide healing and hope for the future. The Center coordinates with agencies involved in the investigation of physical and sexual abuse and offers education for professionals and adults in child abuse prevention.**

**DONATION/Sponsorship Form**

\$500.00 sponsorship

Name of organization/business/individual: Bryan County Family Connection

If business or organization, list contact person's name: Wendy Sims

Address: PO Box 430 City/State/Zip: Pembroke GA 31321

Telephone: 912.661.0395 Email address: wendysims@bryan-county.ga

Mailing Address: 203 Mary Lou Drive, Hinesville, Georgia 31313

ATTN: 5K&10K Walk and Run

Proceeds to Helen's Haven Children's Advocacy Center, Hinesville, GA

Mary Lou Fraser Foundation for Families, Inc. is a tax-exempt 501(c) (3) not-for-profit organization; therefore donations are tax deductible consistent with IRC Section 170.

**For more information: Call or email Terri Liles at 912-369-2326 or [tliles@frasercenter.com](mailto:tliles@frasercenter.com)**

# Levels of Sponsorship

The Fraser Center is hosting a 5K & 10K Walk and Run on November 14, 2015. All proceeds will be donated to **Helen's Havens Children's Advocacy Center, Hinesville, Georgia.**

We are in need of sponsors to help.

We have different levels of sponsorship:



(Beginning) Sponsor is an **In-Kind Donation**

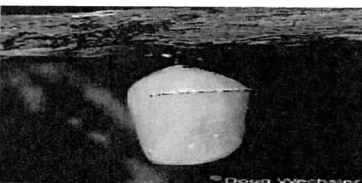
Donations of gift certificates, merchandise, water, energy gels/drinks, special services, food, and raffle prizes etc. will also be accepted and recognized at the event. Please itemize food/beverages/products/services donations. Estimated value \$

You will receive the following: Recognition in advertisement



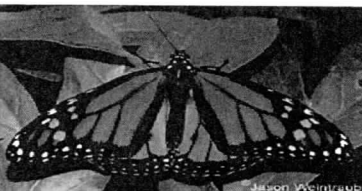
(Caterpillar) Sponsor is a donation of \$150.00

You will receive the following: Recognition in advertisement



(Pupa) Sponsor is a donation of \$250.00

You will receive the following: Name on T-shirt and Recognition in advertisement.



(Transformation) Sponsor is a donation of \$500.00

You will receive the following: Logo on race T-Shirt; Recognition in advertisement; Name on Banner at finish line.

Each level of sponsorship is important to our program. We hope to receive your support. Thank you so much for your time and support.

**BRYAN COUNTY BOARD  
OF COMMISSIONERS**

P.O. BOX 430  
PEMBROKE, GEORGIA 31321-0430

First Bank of Coastal Georgia  
P.O. Box 8  
Pembroke, GA 31321

64-684  
612

137548

Check #                      Date                      Amount  
137548                      4/27/2016                      3,000.00

Pay Exactly:  
\*\*\*\* THREE THOUSAND DOLLARS AND 00/100 \*\*

PAY TO THE ORDER OF  
HELEN'S HAVEN CHILD'S ADVOCACY CENTER  
P.O. BOX 1544  
HINESVILLE GA 31310

AUTHORIZED SIGNATURE

⑈ 137548 ⑈ ⑆ 061206843 ⑆ 011053 ⑈

137548

Vendor #      3882      HELEN'S HAVEN CHILD'S ADVOCACY CENTER

Check #                      137548  
Check Date                  4/27/2016  
Check Amount                3,000.00

Customer Account #	Inv Amt	Inv #	Inv Date
2017 DONATION	3,000.00	SPONSORSHIP	4/26/2016
Fund/Acct    100    5550.144.52.1219		FIRST STEP PROGRAM	3,000.00

BRYAN COUNTY

Fax Date \_\_\_\_\_  
Sent Date      APR 29 2016

First Steps

Wendy Sims



October 7, 2015

Ms. Wendy Sims, Coordinator  
Bryan County Family Connection  
Pembroke, GA

Dear Ms. Sims:

Each year the Bryan County Commissioners have provided financial support to Helen's Haven Children's Advocacy Center through the Bryan County Family Connection. In January 2014, the amount was \$3,000. Our need for funding remains critical to be able to continue to provide services to child victims of abuse and their non-offending family members. Our CAC continues to provide forensic interview services, crisis intervention services, victim advocacy, child and family counseling services and child abuse prevention services in the Atlantic Judicial Circuit all at no cost to the agencies and children and families we serve. In addition, we are adding a medical component to our spectrum of services.

I am making a request through you for any funding which may be approved for Helen's Haven CAC. We are under the 501 (c) (3) of the Mary Lou Fraser Foundation for Families, Inc. Our EIN is 58-1686152.

If you require any statistical data to support the child victims and their non-offending families that we are serving from Bryan County, please let me know. During 2014, Helen's Haven CAC served a total of 132 children. A total of 30 (approximately 22.7%) were children from Bryan County. As of September 30, 2015, a total of 23 children from Bryan County have received services from Helen's Haven CAC. Services are provided at no cost to children and families from Bryan County including outreach therapy services delivered at the Pembroke Service Center and in Richmond Hill to families who do not have the resources to drive to Helen's Haven to receive counseling services. We also provided child abuse prevention and awareness workshops and distributed child abuse prevention information to approximately 250 children and adults during the City of Richmond Hill and City of Pembroke's National Night Out programs; Pembroke Head Start Program; and the Teen Center in Richmond Hill.

The mailing address is as follows: Helen's Haven Children's Advocacy Center  
P.O. Box 1544, Hinesville, GA 31310

Thank you for your continued support.

Sincerely,

Terri Liles, LMSW  
Coordinator

P.O. Box 1544 Hinesville, GA 31310 (912)369-2326

BRYAN COUNTY

RETAIN FOR YOUR RECORDS

NO. 2783

DESCRIPTION		AMOUNT
PO: 17-01289 DESC: first steps INV: DONATION AMT: 500.00		500.00
<b>VENDOR</b>		<b>CHECK DATE</b>
HELEN'S HAVEN CHILD'S ADVOCACY		03/09/17
		<b>CHECK AMOUNT</b>
		500.00

BRYAN COUNTY

RETAIN FOR YOUR RECORDS

NO. 2783

DESCRIPTION		AMOUNT
PO: 17-01289 DESC: first steps INV: DONATION AMT: 500.00		500.00
		Fax Date _____
		Sent Date <u>MAR 10 2017</u>
<b>VENDOR</b>		<b>CHECK DATE</b>
HELEN'S HAVEN CHILD'S ADVOCACY		03/09/17
		<b>CHECK AMOUNT</b>
		500.00

DETACH BEFORE DEPOSITING

THIS DOCUMENT HAS A COLORED BACKGROUND AND FLUORESCENT FIBERS • SEE ADDITIONAL SECURITY FEATURES ON REVERSE SIDE • MISSING A FEATURE INDICATES A COPY

**BRYAN COUNTY**  
 General Checking  
 51 N. Courthouse Street  
 P.O. Box 430  
 Pembroke, GA 31321

First Bank of Coastal Georgia  
 P.O. Box 8  
 Pembroke, Ga 31321  
 64-684/612

NO. 2783

VOID AFTER 180 DAYS

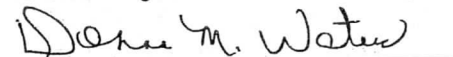
<b>DATE ISSUED</b>	<b>CHECK NO.</b>	<b>CHECK AMOUNT</b>
03/09/17	2783	\$*****500.00

Five Hundred AND 00/100 Dollars

TO THE ORDER OF:  
 HELEN'S HAVEN CHILD'S ADVOCACY  
 P.O. BOX 1544  
 HINESVILLE, GA 31310



Authorized Signature



Authorized Signature

⑈002783⑈ ⑆061206843⑆ 0110531⑈



BRYAN COUNTY  
FINANCE DEPARTMENT

**Check Request Form**

Payable To: Helen's Haven Children's Advocacy Center

Amount: 500.00

Please have check ready by: February 10, 2017

Budget Code: First Steps

Purpose of expense:

BOC Donation /Sponsorship

Check Delivery Method:                      Mail  
Pickup (Pickup Date: February 10, 2017 )

Mailing Address of Payee:

203 Mary Lou Drive

City: Hinesville                                      State: GA                      Zip: 31313

Special Instructions:

Wendy will pickup

eSigned via ScantraxDoc.com  
*Wendy Sims*  
Key: 11481041998208e79c78e40c903c

Signature

Department Head



# Fraser Counseling Center

A Division of the Mary Lou Fraser Foundation for Families

Complete and Confidential Counseling Services in Mental Health, Substance Abuse, Marital and Family Areas

203 Mary Lou Drive - Hinesville, GA 31313

Telephone - 912.369.7777

Fax - 912-369-2030

[www.frasercenter.org](http://www.frasercenter.org)

Dear Friend:

This letter is to make you aware of an upcoming event. The Fraser Counseling Center is sponsoring and organizing a 5K benefit race for our Helen's Haven Children's Advocacy Center. Helen's Haven offers free services such as forensic interviews and ongoing counseling in cases of child abuse- sexual, physical, emotional or mental and cases in which children have witnessed a traumatic event. Currently Helen's Haven offers free services in 6 counties: Liberty, Bryan, Long, McIntosh, Tattnall and Evans. These programs support the prevention of child abuse and offer healing for children and non-offending family members. **Since 2006, Helen's Haven has conducted over 1550 forensic interviews for children. Last year in 2016, specially trained child trauma therapists offered free services to over 250 children and their families and over 500 hours of free therapy sessions were provided to Bryan County residents.**

This year the Fraser Counseling Center is excited to support our **sixth** fundraising race, to be held on April 1, 2017. We are hopeful you will support this crucial service to our community's most vulnerable.

We are in need of other sponsors and would like to make you aware of the different levels of sponsorship available:

### ***Platinum:***

Platinum is a donation of \$500 or more.

You will receive the following: Logo on race T-shirt, Recognition in Advertising (event advertising, Facebook page advertising, verbal acknowledgement at the race), Name visibility at the finish line and the opportunity to supply marketing materials for runner bags (we anticipate 250 runners).

### ***Gold:***

Gold is a donation of \$300-\$499.

You will receive the following: Logo on race T-shirt, Recognition in Advertising (Facebook page advertising, verbal acknowledgement at the race) and the opportunity to supply marketing materials for runner bags.

### ***Silver:***

Silver is a donation of \$150-\$299.

You will receive the following: Verbal recognition at the race and the opportunity to supply marketing materials for runner bags.

***Bronze:***

Bronze is a donation of \$50-\$149.

You will receive the following: Verbal recognition at the race or the opportunity to supply marketing materials for runner bags.

***In-kind donations will also be accepted and recognized at the event. Please itemize donations and estimated value.***

Each level of sponsorship is important to our program. We look forward to your support.

***Donation/ Sponsorship Form***

Name of organization/business/individual: \_\_\_\_\_

Contact Person's Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing address: 203 Mary Lou Dr. Hinesville, GA 31313

ATTN: Helen's Haven 5K Run

Proceeds to benefit Helen's Haven Children's Advocacy Center

Mary Lou Fraser Foundation for Families, Inc. is a tax-exempt 501(C) (3) non-for-profit organization; donations are tax deductible consistent with IRC Section 120.

For more information: Contact Amy Perkins-Murphy, Race Chair at (912) 369-7777 or [aperkins-murphy@frasercenter.com](mailto:aperkins-murphy@frasercenter.com)





**Bryan County**  
 51 N. Courthouse Street  
 P.O. Box 430  
 Pembroke, GA 31321  
 Phone: (912)653-3835

## Purchase Order

**THIS NUMBER MUST APPEAR ON ALL INVOICES,  
 PACKING LISTS, CORRESPONDENCE, ETC.**

**NO. 17-01289**

### SHIP TO

ORDER DATE: 03/07/17

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

VENDOR ACCT NUM:

VENDOR PHONE #:

VENDOR FAX #:

### VENDOR

Vendor #: HELEN005

HELEN'S HAVEN CHILD'S ADVOCACY  
 P.O. BOX 1544  
 HINESVILLE, GA 31310

### PAYMENT RECORD

CHECK NO.

DATE PAID

NOTICE: TAX EXEMPT - TAX ID: 58-6002921

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00	first steps	100-144-5550-52-1219 FIRST STEP PROGRAM	500.0000	500.00
			TOTAL	===== 500.00

CLAIMANT'S CERTIFICATION & DECLARATION	OFFICER'S CERTIFICATION	APPROVAL TO PURCHASE
<p>I do solemnly declare and certify under penalties; of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any; person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.</p> <p>_____</p> <p style="text-align: center;">VENDOR SIGN HERE</p> <p>_____</p> <p style="display: flex; justify-content: space-between;"> <span>OFFICIAL POSITION</span> <span>DATE</span> </p> <p>_____</p> <p style="text-align: center;">TAX ID NO. OR SOCIAL SECURITY NO.</p>	<p>I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.</p> <p style="text-align: center;">_____</p> <p style="display: flex; justify-content: space-around;"> <span>DEPT. HEAD</span> <span>DATE</span> </p> <p>VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER &amp; ITEMIZED BILLS TO:</p> <p>Bryan County            51 N. Courthouse Street            P.O. Box 430            Pembroke, GA 31321</p>	<p><b>DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW</b></p>

BRYAN COUNTY

RETAIN FOR YOUR RECORDS

NO. 7902

DESCRIPTION		AMOUNT
PO: 18-01039 DESC: BCFC SPONSORSHIP 5K INV: SPONSORSHIP AMT: 500.00		500.00
VENDOR HELEN'S HAVEN CHILD'S ADVOCACY		CHECK DATE 03/09/18
		CHECK AMOUNT 500.00

BRYAN COUNTY

RETAIN FOR YOUR RECORDS

NO. 7902

DESCRIPTION		AMOUNT
PO: 18-01039 DESC: BCFC SPONSORSHIP 5K INV: SPONSORSHIP AMT: 500.00		500.00
VENDOR HELEN'S HAVEN CHILD'S ADVOCACY		CHECK DATE 03/09/18
		CHECK AMOUNT 500.00

Fax Date \_\_\_\_\_  
Sent Date MAR 08 2018

DETACH BEFORE DEPOSITING

THIS DOCUMENT HAS A COLORED BACKGROUND AND FLUORESCENT FIBERS • SEE ADDITIONAL SECURITY FEATURES ON REVERSE SIDE • MISSING A FEATURE INDICATES A COPY

BRYAN COUNTY  
General Checking  
51 N. Courthouse Street  
P.O. Box 430  
Pembroke, GA 31321

First Bank of Coastal Georgia  
P.O. Box 8  
Pembroke, Ga 31321  
64-684/612

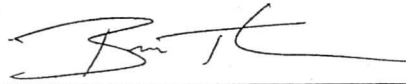
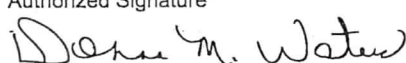
NO. 7902

VOID AFTER 180 DAYS

DATE ISSUED	CHECK NO.	CHECK AMOUNT
03/09/18	7902	\$*****500.00

Five Hundred AND 00/100 Dollars

TO THE ORDER OF:  
HELEN'S HAVEN CHILD'S ADVOCACY  
P.O. BOX 1544  
HINESVILLE, GA 31310

  
Authorized Signature  
  
Authorized Signature



RECEIVED MAR 31 2018

BRYAN COUNTY  
FINANCE DEPARTMENT

Check Request Form

Payable To: Helen's Haven Children's Advocacy Center

Amount: 500.00

Please have check ready by: March 30, 2018

Budget Code: First Steps

Purpose of expense:

BCFC Sponsorship for 5K

Check Delivery Method:  Mail  
Pickup (Pickup Date: \_\_\_\_\_)

Mailing Address of Payee:

203 Mary Lou Drive

City: Hinesville State: GA Zip: 31313

Special Instructions:

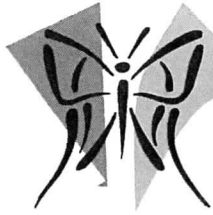
ATTN: Helen's Haven 5K Run

eSigned via SeamlessDocx.com  
*Wendy Sims*  
Key: 114811041993208478c758a8b90c

Signature

eSigned via SeamlessDocx.com  
*Wendy Sims*  
Key: 7f598c4a80d04d3e587858cd1a1b0

Department Head



# Fraser Counseling Center

A Division of the Mary Lou Fraser Foundation for Families  
Complete and Confidential Counseling Services in Mental Health, Substance Abuse, Marital and Family Areas

203 Mary Lou Drive - Hinesville, GA 31313

Telephone - 912.369.7777

Fax - 912-369-2030

[www.frasercenter.org](http://www.frasercenter.org)

Dear Friend:

This letter is to make you aware of an upcoming event. The Fraser Counseling Center is sponsoring and organizing a 5K benefit race for our Helen's Haven Children's Advocacy Center. Helen's Haven offers free services such as forensic interviews and ongoing counseling in cases of child abuse- sexual, physical, emotional or mental and cases in which children have witnessed a traumatic event. Currently Helen's Haven offers free services in 6 counties: Liberty, Bryan, Long, McIntosh, Tattnall and Evans. These programs support the prevention of child abuse and offer healing for children and non-offending family members. **Since 2006, Helen's Haven has conducted over 1750 forensic interviews for children. Last year in 2017 specially trained child trauma therapists offered free counseling services to over 250 children and their families.**

This year the Fraser Counseling Center is excited to support our **seventh** fundraising race, to be held on April 14, 2018. We are hopeful you will support this crucial service to our community's most vulnerable.

We are in need of other sponsors and would like to make you aware of the different levels of sponsorship available:

### ***Platinum:***

Platinum is a donation of \$500 or more.

You will receive the following: Logo on race T-shirt, Recognition in Advertising (event advertising, Facebook page advertising, verbal acknowledgement at the race), Name visibility at the finish line and the opportunity to supply marketing materials for runner bags (we anticipate 200 runners).

### ***Gold:***

Gold is a donation of \$300-\$499.

You will receive the following: Logo on race T-shirt, Recognition in Advertising (Facebook page advertising, verbal acknowledgement at the race) and the opportunity to supply marketing materials for runner bags.

### ***Silver:***

Silver is a donation of \$150-\$299.

You will receive the following: Verbal recognition at the race and the opportunity to supply marketing materials for runner bags.

***Bronze:***

Bronze is a donation of \$50-\$149.

You will receive the following: Verbal recognition at the race or the opportunity to supply marketing materials for runner bags.

***In-kind donations will also be accepted and recognized at the event. Please itemize donations and estimated value.***

Each level of sponsorship is important to our program. We look forward to your support.

***Donation/ Sponsorship Form***

Name of organization/business/individual: Bryan County Family Connection

Contact Person's Name: Wendy Sims

Address: PO Box 430 City: Pembroke, GA Zip: 31321

Telephone: 912.661.0395 Email: wendysims@bryan-county.org

Mailing address: 203 Mary Lou Dr. Hinesville, GA 31313

ATTN: Helen's Haven 5K Run

Proceeds to benefit Helen's Haven Children's Advocacy Center

Mary Lou Fraser Foundation for Families, Inc. is a tax-exempt 501(C) (3) non-for-profit organization; donations are tax deductible consistent with IRC Section 120.

For more information: Contact Amy Perkins-Murphy, Race Chair at (912) 369-7777 or aperkins-murphy@frasercenter.com



Bryan County  
 51 N. Courthouse Street  
 P.O. Box 430  
 Pembroke, GA 31321  
 Phone: (912)653-3835

## Purchase Order

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
 PACKING LISTS, CORRESPONDENCE, ETC.

NO. 18-01039

ORDER DATE: 03/07/18

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

VENDOR ACCT NUM:

VENDOR PHONE #:

VENDOR FAX #:

### SHIP TO

### VENDOR

Vendor #: HELEN005

HELEN'S HAVEN CHILD'S ADVOCACY  
 P.O. BOX 1544  
 HINESVILLE, GA 31310

### PAYMENT RECORD

CHECK NO.

DATE PAID

NOTICE: TAX EXEMPT - TAX ID: 58-6002921

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00	BCFC SPONSORSHIP 5K	100-144-5550-52-1219 FIRST STEP PROGRAM	500.0000	500.00
			TOTAL	=====
				500.00

#### CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under penalties; of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any; person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

VENDOR SIGN HERE

OFFICIAL POSITION

DATE

TAX ID NO. OR SOCIAL SECURITY NO.

#### OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

DEPT. HEAD      DATE

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO:

Bryan County  
 51 N. Courthouse Street  
 P.O. Box 430  
 Pembroke, GA 31321

#### APPROVAL TO PURCHASE

DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW

BRYAN COUNTY

RETAIN FOR YOUR RECORDS

NO. 7549

DESCRIPTION		AMOUNT
PO: 18-00599 DESC: FISCAL SUPPORT INV: 2018 SUPPORT AMT: 3,000.00  100-144-5550-52-1219 Family Connection - First Step Program		3,000.00
<b>VENDOR</b> HELEN'S HAVEN CHILD'S ADVOCACY		<b>CHECK DATE</b> 02/08/18  <b>CHECK AMOUNT</b> 3,000.00

BRYAN COUNTY

RETAIN FOR YOUR RECORDS

NO. 7549

DESCRIPTION		AMOUNT
PO: 18-00599 DESC: FISCAL SUPPORT INV: 2018 SUPPORT AMT: 3,000.00  Fax Date _____ Sent Date <u>FEB 08 2018</u>		3,000.00
<b>VENDOR</b> HELEN'S HAVEN CHILD'S ADVOCACY		<b>CHECK DATE</b> 02/08/18  <b>CHECK AMOUNT</b> 3,000.00

DETACH BEFORE DEPOSITING

THIS DOCUMENT HAS A COLORED BACKGROUND AND FLUORESCENT FIBERS • SEE ADDITIONAL SECURITY FEATURES ON REVERSE SIDE • MISSING A FEATURE INDICATES A COPY

BRYAN COUNTY

General Checking  
51 N. Courthouse Street  
P.O. Box 430  
Pembroke, GA 31321

First Bank of Coastal Georgia  
P.O. Box 8  
Pembroke, Ga 31321  
64-684/612

NO. 7549

VOID AFTER 180 DAYS

DATE ISSUED	CHECK NO.	CHECK AMOUNT
02/08/18	7549	\$*****3,000.00

Three Thousand AND 00/100 Dollars

TO THE ORDER OF:

HELEN'S HAVEN CHILD'S ADVOCACY  
P.O. BOX 1544  
HINESVILLE, GA 31310

Authorized Signature

Authorized Signature



RECEIVED FEB - 5 - 2018

BRYAN COUNTY  
FINANCE DEPARTMENT

Check Request Form

Payable To: Helen's Haven Children's Advocacy Center

Amount: 3000.00

Please have check ready by: February 09, 2018

Budget Code: 144--First Steps

Purpose of expense:

Bryan County BOC / BCFC annual financial support to Helen's Haven CAC, serving the Atlantic Judicial Circuit.

Check Delivery Method:  Mail  
Pickup (Pickup Date: \_\_\_\_\_)

Mailing Address of Payee:

Helen's Haven CAC PO Box 1544

City: Hinesville State: GA Zip: 31310

Special Instructions:

eSigned via SeamlessDocs.com  
*Wendy Sims*  
Key: 114fd104199320f8e7f8c758aeb900c

Signature

eSigned via SeamlessDocs.com  
*Wendy Sims*  
Key: 7f598d84a40d04d0e58795f4c31a1b0

Department Head



RECEIVED FEB - 5 2018



August 22, 2017

Ms. Wendy Sims, Coordinator  
Bryan County Family Connection  
Pembroke, GA

Dear Ms. Sims:

Each year the Bryan County Commissioners have provided financial support to Helen's Haven Children's Advocacy Center through the Bryan County Family Connection. In April 2016, the amount was \$3,000. Our need for funding remains critical to be able to continue to provide services to child victims of abuse and their non-offending family members. Our CAC continues to provide forensic interview services, crisis intervention services, victim advocacy, child and family counseling services and child abuse prevention services in the Atlantic Judicial Circuit all at no cost to the agencies and children and families we serve. In addition, we have added a forensic medical component to our spectrum of services.

I am making a request through you for any funding which may be approved for Helen's Haven CAC. We are under the 501 (c) (3) of the Mary Lou Fraser Foundation for Families, Inc. Our EIN is 58-1686152.

If you require any statistical data to support the child victims and their non-offending families that we are serving from Bryan County, please let me know. During 2016, Helen's Haven CAC served a total of 255 children and 477 clients. A total of 61 (approximately 13 %) were residents of Bryan County. As of June 30, 2017, a total of 58 individuals or approximately 24% of the 241 total clients seen have been residents of Bryan County. Services are provided at no cost to children and families from Bryan County including outreach therapy services. We are seeing children and families on a regular basis week in Pembroke and Richmond Hill at the Bryan County Service Centers as well as at Bryan County Family Promise.

Our mailing address is as follows: Helen's Haven Children's Advocacy Center  
P.O. Box 1544, Hinesville, GA 31310

Thank you for your continued support.

Sincerely,

Terri Liles, LMSW  
Coordinator

P.O. Box 1544 Hinesville, GA 31310 (912)369-2326



**Bryan County**  
 51 N. Courthouse Street  
 P.O. Box 430  
 Pembroke, GA 31321  
 Phone: (912)653-3835

## Purchase Order

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
 PACKING LISTS, CORRESPONDENCE, ETC.

NO. 18-00599

### SHIP TO

ORDER DATE: 02/06/18

DELIVERY DATE:

STATE CONTRACT:

F.O.B. TERMS:

VENDOR ACCT NUM:

VENDOR PHONE #:

VENDOR FAX #:

### VENDOR

Vendor #: HELEN005

HELEN'S HAVEN CHILD'S ADVOCACY  
 P.O. BOX 1544  
 HINESVILLE, GA 31310

### PAYMENT RECORD

CHECK NO.

DATE PAID

NOTICE: TAX EXEMPT - TAX ID: 58-6002921

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00	FISCAL SUPPORT	100-144-5550-52-1219	3,000.0000	3,000.00
		FIRST STEP PROGRAM		
			TOTAL	=====
				3,000.00

#### CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under penalties; of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any; person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

\_\_\_\_\_  
 VENDOR SIGN HERE

\_\_\_\_\_  
 OFFICIAL POSITION

\_\_\_\_\_  
 DATE

\_\_\_\_\_  
 TAX ID NO. OR SOCIAL SECURITY NO.

#### OFFICER'S CERTIFICATION

I, having knowledge of the facts, certify that the materials and supplies have been received or the services rendered; said certification being based on signed delivery slips or other reasonable procedures.

\_\_\_\_\_  
 DEPT. HEAD      DATE

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO:

Bryan County  
 51 N. Courthouse Street  
 P.O. Box 430  
 Pembroke, GA 31321

#### APPROVAL TO PURCHASE

DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW

BRYAN COUNTY

RETAIN FOR YOUR RECORDS

NO. 7902

DESCRIPTION		AMOUNT
PO: 18-01039 DESC: BCFC SPONSORSHIP 5K INV: SPONSORSHIP AMT: 500.00		500.00
VENDOR HELEN'S HAVEN CHILD'S ADVOCACY		CHECK DATE 03/09/18
		CHECK AMOUNT 500.00

BRYAN COUNTY

RETAIN FOR YOUR RECORDS

NO. 7902

DESCRIPTION		AMOUNT
PO: 18-01039 DESC: BCFC SPONSORSHIP 5K INV: SPONSORSHIP AMT: 500.00		500.00
VENDOR HELEN'S HAVEN CHILD'S ADVOCACY		CHECK DATE 03/09/18
		CHECK AMOUNT 500.00

Fax Date \_\_\_\_\_  
Sent Date **MAR 08 2018**

DETACH BEFORE DEPOSITING

THIS DOCUMENT HAS A COLORED BACKGROUND AND FLUORESCENT FIBERS • SEE ADDITIONAL SECURITY FEATURES ON REVERSE SIDE • MISSING A FEATURE INDICATES A COPY

BRYAN COUNTY

General Checking  
51 N. Courthouse Street  
P.O. Box 430  
Pembroke, GA 31321

First Bank of Coastal Georgia  
P.O. Box 8  
Pembroke, Ga 31321  
64-684/612


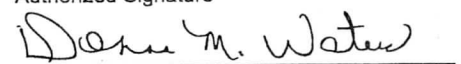
NO. 7902

VOID AFTER 180 DAYS

DATE ISSUED 03/09/18 CHECK NO. 7902 CHECK AMOUNT \$\*\*\*\*\*500.00

Five Hundred AND 00/100 Dollars

TO THE ORDER OF:  
HELEN'S HAVEN CHILD'S ADVOCACY  
P.O. BOX 1544  
HINESVILLE, GA 31310

  
Authorized Signature  
  
Authorized Signature



RECEIVED MAR 21 2018

BRYAN COUNTY  
FINANCE DEPARTMENT

**Check Request Form**

Payable To: Helen's Haven Children's Advocacy Center

Amount: 500.00

Please have check ready by: March 30, 2018

Budget Code: First Steps

Purpose of expense:

BCFC Sponsorship for 5K

Check Delivery Method:

Mail

Pickup (Pickup Date: \_\_\_\_\_)

Mailing Address of Payee:

203 Mary Lou Drive

City: Hinesville State: GA Zip: 31313

Special Instructions:

ATTN: Helen's Haven 5K Run

eSigned via SeamlessDocs.com  
*Wendy Sims*  
Key: 164821041990208\*79c758aeb909c

Signature

eSigned via SeamlessDocs.com  
*Wendy Sims*  
Key: 7f598c84e80d4c2e5878084c31a1b0

Department Head



# Fraser Counseling Center

A Division of the Mary Lou Fraser Foundation for Families

Complete and Confidential Counseling Services in Mental Health, Substance Abuse, Marital and Family Areas

203 Mary Lou Drive - Hinesville, GA 31313

Telephone - 912.369.7777

Fax - 912-369-2030

[www.frasercenter.org](http://www.frasercenter.org)

Dear Friend:

This letter is to make you aware of an upcoming event. The Fraser Counseling Center is sponsoring and organizing a 5K benefit race for our Helen's Haven Children's Advocacy Center. Helen's Haven offers free services such as forensic interviews and ongoing counseling in cases of child abuse- sexual, physical, emotional or mental and cases in which children have witnessed a traumatic event. Currently Helen's Haven offers free services in 6 counties: Liberty, Bryan, Long, McIntosh, Tattnall and Evans. These programs support the prevention of child abuse and offer healing for children and non-offending family members. **Since 2006, Helen's Haven has conducted over 1750 forensic interviews for children. Last year in 2017 specially trained child trauma therapists offered free counseling services to over 250 children and their families.**

This year the Fraser Counseling Center is excited to support our **seventh** fundraising race, to be held on April 14, 2018. We are hopeful you will support this crucial service to our community's most vulnerable.

We are in need of other sponsors and would like to make you aware of the different levels of sponsorship available:

## ***Platinum:***

Platinum is a donation of \$500 or more.

You will receive the following: Logo on race T-shirt, Recognition in Advertising (event advertising, Facebook page advertising, verbal acknowledgement at the race), Name visibility at the finish line and the opportunity to supply marketing materials for runner bags (we anticipate 200 runners).

## ***Gold:***

Gold is a donation of \$300-\$499.

You will receive the following: Logo on race T-shirt, Recognition in Advertising (Facebook page advertising, verbal acknowledgement at the race) and the opportunity to supply marketing materials for runner bags.

## ***Silver:***

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***Bronze:***

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***In-kind donations will also be accepted and recognized at the event. Please itemize donations and estimated value.***

Each level of sponsorship is important to our program. We look forward to your support.

***Donation/ Sponsorship Form***

Name of organization/business/individual: Bryan County Family Connection

Contact Person's Name: Wendy Sims

Address: PO Box 430 City: Pembroke, GA Zip: 31321

Telephone: 912.661.0395 Email: wendysims@bryan-county.org

Mailing address: 203 Mary Lou Dr. Hinesville, GA 31313

ATTN: Helen's Haven 5K Run

Proceeds to benefit Helen's Haven Children's Advocacy Center

Mary Lou Fraser Foundation for Families, Inc. is a tax-exempt 501(C) (3) non-for-profit organization; donations are tax deductible consistent with IRC Section 120.

For more information: Contact Amy Perkins-Murphy, Race Chair at (912) 369-7777 or aperkins-murphy@frasercenter.com



**Bryan County**  
 51 N. Courthouse Street  
 P.O. Box 430  
 Pembroke, GA 31321  
 Phone: (912)653-3835

## Purchase Order

THIS NUMBER MUST APPEAR ON ALL INVOICES,  
 PACKING LISTS, CORRESPONDENCE, ETC.

**NO. 18-01039**

### SHIP TO

SHIP TO

### VENDOR

Vendor #: HELEN005

HELEN'S HAVEN CHILD'S ADVOCACY  
 P.O. BOX 1544  
 HINESVILLE, GA 31310

ORDER DATE: 03/07/18  
 DELIVERY DATE:  
 STATE CONTRACT:  
 F.O.B. TERMS:  
 VENDOR ACCT NUM:  
 VENDOR PHONE #:  
 VENDOR FAX #:

### PAYMENT RECORD

CHECK NO.

DATE PAID

NOTICE: TAX EXEMPT - TAX ID: 58-6002921

QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00	BCFC SPONSORSHIP 5K	100-144-5550-52-1219	500.0000	500.00
		FIRST STEP PROGRAM		
			TOTAL	=====
				500.00

### CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under penalties, of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any; person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

VENDOR SIGN HERE

OFFICIAL POSITION

DATE

TAX ID NO. OR SOCIAL SECURITY NO.

### OFFICER'S CERTIFICATION

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DEPT. HEAD DATE

VENDOR MUST SIGN CERTIFICATION STATEMENT ON THIS VOUCHER. MAIL VOUCHER & ITEMIZED BILLS TO:

Bryan County  
 51 N. Courthouse Street  
 P.O. Box 430  
 Pembroke, GA 31321

### APPROVAL TO PURCHASE

DO NOT ACCEPT THIS ORDER UNLESS IT IS SIGNED BELOW