



120 North Essa Street, Lake Park, Georgia 31636  
City Hall 229-559-7470  
Fax 229-559-7499

Motions made after executive session on Tuesday 2/5

10:15, Mr. Barr moved to come out of executive session and to authorize the mayor to sign the affidavits attesting that the only things discussed in executive session were pending litigation and personnel matters.

Mr. Davis seconded, all approved.

Mr. Barr moved to adjourn. I believe Davis seconded, all approved

**Robert A. Plumb, Jr.**

Read & approved Janatha Faulk Date 3-5-19



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Park, Georgia 31636  
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City of Lake Park Regular Meeting  
February 5, 2019 7:30 PM

### Minutes

Mayor Keith Sandlin welcomed everyone and led the Pledge of Allegiance followed by an invocation.

Those present for the meeting were as follows; Mayor Sandlin, Mayor Pro Tem Ronald Carter, Council Members Tom Barr, Tyler Davis, and Carl Taylor. Also present were Attorney Rob Plumb, Clerks Tabatha Fowler and Connie Martinez, Fire Chief David Brown, Police Chief James Breletic, and Maintenance Supervisor Jeff Patterson.

Mayor Sandlin called for the Public Hearing on Ordinance 120-Court Fee, Ordinance 121-time of regular and organizational meetings, and Ordinance 122- administrative fees and occupation tax rates. Mayor opened the floor to anyone that wished to speak in favor or opposition of Ordinance 120, there was none. Mayor opened the floor to anyone that wished to speak in favor or opposition of Ordinance 121, there was none. Mayor opened the floor to anyone that wished to speak in favor or opposition of Ordinance 122, there was none. Public hearing closed at 7:33.

Mayor called for review of the minutes from January 8 Regular Meeting, January 22 Call Meeting and Work Session. Member Carter made a motion to accept the minutes as presented, Member Barr second, all in favor motion passed.

Mayor Sandlin called for review of the January financials. Member Barr asked about account the capital account line the water department, he asked about the retirement payment, and the fire vehicle repair expense. Carter made a motion to accept the financials as entered, Member Taylor second, all in favor motion passed.

#### Citizens' Concerns

June Youmans, 900 South Broadway, addressed the council with a complaint and demand for changes to our city government. (See attached)

Mayor Sandlin called for discussion on Ordinances 120, 121, and 122.

Clerk Fowler began by reading Ordinance 120. Member Barr made a motion to approve and Member Carter second. During discussion Mayor asked if this court fee was included on speeding tickets as well, and Member Carter asked if fee would be charged to citations paid before court. When question called, all in favor motion passed.

Clerk Fowler began reading Ordinance 121. Member Davis stated that he had several citizens express concern about having the meeting at 6:00 and would like a later time of 6:30. After discussion, Member Davis made a motion to approve Ordinance 121, Member Barr second, all in favor motion passed.

Clerk Fowler began reading Ordinance 122, Member Barr made a motion to approve, Member Davis second, all in favor motion passed.

Mayor Sandlin called for discussion of drainage issue regarding property belonging to Ben Futch. Mayor stated that Mr. Futch showed for the meeting at 6:00 thinking the time had been changed and stated that

he couldn't stay. Member Barr made a motion that the city issue a letter signed by the mayor asking for permission to bust up the beaver dams on Futch property to alleviate the continuing drainage problems, Member Davis second, all in favor motion passed.

Mayor Sandlin called for department reports updates or changes.

Police Chief Breletic came forward and stated he had the 2018 year ending report. Member Taylor asked if January figures were available and chief stated he had those and they could discuss them in their later meeting.

Fire Chief Brown came forward and stated that Lake Park was awarded the GMA grant of \$2019 and asked for permission to apply for the Safety and Liability Grant. Mayor Sandlin advised Council that he had the grant application and he wanted Council approval before signing. Member Carter made a motion to allow Mayor to sign application, Member Taylor second, all in favor motion passed.

Maintenance Supervisor Patterson came forward to notify Mayor and Council that they would be doing maintenance on the water tower on Friday February 8. He further stated that clerk's office had begun notifying citizens by phone tree message, posted it on city website, and posted on front door of city hall.

Mayor Sandlin called for Parks and Recreation Committee Report. Chairman Bob Wilbers came forward to notify Council that the text changes had been completed as advised at last meeting. Council discussed Article II Section 3 B. Member Taylor made a motion to accept By-Laws as submitted, Member Carter second. When question called Members Taylor, Carter, and Barr for, Member Davis oppose, motion passed. Wilbers also asked for Council approval for Maintenance Department to assist in erecting the replacement flag pole at the Tom's Pond Veterans Memorial site. Mayor and Council agreed to request.

Mayor Sandlin called for discussion of the civic center rental refund request by Betty Zanders. Clerk Fowler advised Council that Zanders had recently rented the civic center for an event, however changed her mind after her and her daughter came by to look at the civic center. Zanders came into city hall and stated she was told by Billy that there were only 44 chairs and that wasn't enough and she wanted her money back. We explained that we could refund the security deposit however the rental fee was nonrefundable. Fowler stated that they offered to get additional chairs for the civic center if there wasn't the correct amount as told to her. Zanders still refused and said she changed her mind. Fowler explained the refund request process and Zanders left. Her daughter came back into city hall and asked why they couldn't get her mother's money back. The refund policy was explained again and clerks also noted that they offered to get additional chairs to meet the number previously promised. Zander's daughter said she understood and she left. Council discussed the refund policy; they asked if there were any extenuating circumstances for Mrs. Zanders. Clerk Fowler and Mayor Sandlin both stated that she is a senior citizen and lives on a fixed income. Member Barr made a motion to refund Zanders the \$75 rental fee and for it to be noted of her circumstances as reasoning for the refund, Member Carter second, all in favor motion passed.

Mayor called for discussion of the CDBG.

City Council discussed applying for 2019 Community Development Block Grant funding for proposed water improvements in the project area. It was noted that Mayor Sandlin owns property in the target area where improvements are scheduled to take place. Mayor Sandlin read into the minutes of the regularly scheduled meeting on February 5, 2019 of the Council a statement fully and publicly disclosing the potential conflict of interest. Mayor Sandlin stated he will take no part in any future deliberations or decisions of the Council with respect to the project affecting his property.

City Council further discussed the selection of FY2019 CDBG Engineer for Pre & Post Award Services. Clerk Fowler explained that each Engineer RFP received was reviewed and scored individually by three (3) Lake Park officials; those were Clerk Tabatha Fowler, Clerk Connie Martinez, and Council Member Tom Barr. The engineer RFP's and their initial scoring were as follows; Lovell Engineering-36, Carter & Sloope Engineering-35, Watkins and Associates-32, and Arrow Engineering-31. After scoring was complete, Council reviewed further. Council concluded that scoring of Arrow Engineering was incorrect and changed score to 36, printed list of contributing reasons are included. (See attached) After review of score corrections, Member

Taylor made a motion to accept Arrow Engineering, Member Davis second, all in favor motion passed. Member Barr stated for full disclosure, one of the co-owners of Arrow was the son in law of a police officer.

Mayor Sandlin stated that Council needed to authorize Mayor Pro-Tem to sign all FY19 CDBG documents & forms due to his potential conflict of interest. Member Barr made a motion to authorize Mayor Pro Tem Ronald Carter to sign all 2019 CDBG documents and forms, Member Taylor second, Carter abstained. When question called Members Barr, Taylor, and Davis for, Carter abstained, motion passed.

Mayor asked for Clerk Fowler to read the submittal resolution for FY2019 CDBG application. Member Barr made a motion to accept the resolution as read, Member Carter second, all in favor motion passed.

Mayor called for discussion of the committee seat vacancies. Member Taylor acknowledged names of volunteers that have confirmed an interest to serve. Mayor advised they may want to discuss those further at the work session. Clerk Fowler advised Council to be aware that at this time if a BOZA case arises there are not enough members to constitute a quorum and therefore no zoning business can be done. After more discussion, Member Taylor made a motion to appoint Robin Cumbus and Issac Avrett to the BOZA committee, Member Davis second, all in favor, motion passed. Ethics seat vacancy will wait.

Member Taylor asked City Attorney for confirmation on what constitutes a forum for the BOZA. He further stated that there was a discrepancy in a case recently that brought this to Councils attention. Attorney Plumb advised that there was no clear cut outline in the Zoning Ordinance as it pertains to forum and voting rights of the chairman. Member Barr stated he believed that it should be the same for committees as it is for Council and what did they need to do to make that happen. Plumb stated that the zoning ordinance text would have to be amended; therefore it would have to go before the planning commission for recommendation and then back to council for approval. Member Barr made a motion to authorize clerk to go forward with text amendment to zoning ordinance as it pertains to quorum , Member Taylor second all in favor, motion passed.

Mayor Sandlin asked Council if they wanted to appointment someone for the open seat on the Ethics Committee. Member Taylor made a motion to appoint Charles Adams to the Ethics Committee, Member Davis second, all in favor, motion passed.

Mayor Sandlin stated that Council still needed to appoint a replacement to the Lowndes County Planning Commission and the MPO Representative to fill his seat. Member Taylor made a motion to add the Lowndes County Planning Commission appointment to the agenda, Member Barr second, all in favor motion passed. Mayor stated he had recently spoken to Debbie Sauls and she agreed to serve on the committee. Member Taylor made a motion to appoint Debbie Sauls to be the City of Lake Park representative to the Lowndes County Planning Commission, Member Carter second, all in favor, motion passed.

Mayor Sandlin stated they could discuss the MPO Advisory committee further at the work session. No action taken.

Mayor Sandlin called for discussion of the appointments for city attorney, auditor, and judge. Member Barr made a motion to keep the same appointments at this time, Member Carter second, all in favor, motion passed.

Mayor Sandlin stated that the R-1 case update would be discussed during Executive Session. He advised there would be no further business done following the Executive Session that should be done in open meeting and that there was no need for citizens to stick around.

Mayor Sandlin then called for Executive/Admin Reports.

Mayor Sandlin suggested that the Maintenance Department look into purchasing a new pressure washer. He further advised Patterson that he could look around and get some quotes and that a good one shouldn't cost that much.

Mayor Sandlin stated that he was contacted by the citizens that live on Pine Circle requesting some poles with reflectors be placed on the backside of the property.

Mayor Sandlin also asked Maintenance Department about the lights at the water pump.

Mayor Sandlin gave an update on the backhoe.

Mayor Sandlin asked if Council had anything further to report.

Member Taylor stated he gave everyone a copy of information regarding the employee time that they can discuss at the next work session.

Member Barr began discussion regarding Julie Wilbers as the City of Lake Park EMA. He further said that Julie has taken on a big role and is motivated to do the job and we all know that she will do the job well. Member Barr made a motion to appoint Julie Wilbers as the Lake Park EMA and to approve her to attend required training for that position, Member Taylor second, all in favor, motion passed. Mrs. Wilbers also asked whom she would report to; Council advised that it would be to the Mayor.

Mayor asked if there was any further business. Timothy Lucas with Liberty National Life Insurance Company asked to approach Council. He stated that he thought he was going to be put on the agenda to present Council with products that his company offers to cities and their employees. Mayor asked Council if they wanted to add Lucas to the agenda. Member Barr made a motion to add Liberty National to the agenda, Member Davis second, all in favor, motion passed. Lucas come forward and presents Council with his business card and gave a brief description of his products. Clerk Fowler was told to contact Lucas by email and tell him as to the next work session date so they could discuss it further.

Mayor asked if there were any more business items, he went on to state the need to go into Executive Session to discuss R-1 case update/litigation matters and personnel. Member Taylor made a motion to go into Executive Session to discuss litigation matters and personnel, Member Davis second, all in favor, Regular Meeting adjourned into Executive Session at 9:22.

Employees and citizens were dismissed.

Read & approved Janatha Fowler Date 3-5-19



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City of Lake Park  
Emergency Call Meeting Minutes  
Friday February 22, 2019 at 3:00 PM

Mayor Keith Sandlin welcomed everyone and called the Emergency Call Meeting to order.

Those present for the meeting were as follows; Mayor Sandlin, Mayor Pro Tem Ronald Carter, Council Members Tom Barr, Tyler Davis, and Carl Taylor. Also present were Attorney Rob Plumb, Clerk Tabatha Fowler, and Maintenance Supervisor Jeff Patterson.

Mayor Sandlin turned to Council Member Taylor. Taylor stated that a certified letter had been mailed to Chief Breletic on February 7<sup>th</sup> and the return receipt was dated February 14<sup>th</sup>. Mayor Sandlin, Council Member Barr, and Council Member Taylor set up a meeting with Chief Breletic on Tuesday February 19<sup>th</sup> at 4:00 PM. He was notified during that meeting that he was being put on administrative leave effective immediately.

Following further discussion of with Attorney Plumb regarding insubordination regarding turning in equipment, Mayor called for a decision.

Member Taylor made a motion to terminate Chief Breletic immediately and to offer 1 months' severance pay upon the release of Lake Park badge and remaining equipment, Member Davis second the motion. Member Carter questioned the decision; he further stated that with the chief being injured with an active works comp claim, the city needs to stand behind him until it's taken care of. Attorney Plumb recommended severance upon signature of release and if the offer of severance is given then he should remain on administrative leave until completed. When question called Members Taylor, Davis, and Barr in favor, Member Carter opposed.

Member Taylor made a motion to discuss personnel about David Kinsey, Member Davis second, all in favor motion passed.

Member Taylor made a motion to place David Kinsey in the position of Interim Chief of Police, Member Barr second, all in favor motion passed.

Further discussion regarding comp time not being applicable and 4 weeks' vacation time owed to Breletic.

Member Sandlin adjourned the meeting at 3:26 PM.

Read & approved Tabatha Fowler Date 3-5-19



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City of Lake Park February 25, 2019  
Work Session Minutes  
6:00 PM

Mayor Sandlin called the work session to order. Those present were as follows; Mayor Sandlin, Mayor Pro Tem Ronald Carter, Council Members Tom Barr, Tyler Davis, and Carl Taylor. Also present were Attorney Rob Plumb, Clerks Tabatha Fowler and Connie Martinez, Fire Chief David Brown, and Maintenance Supervisor Jeff Patterson.

Mayor called for the CBDG engineering firm, Arrow Engineering, Representative Larry Sanders to come forward. Sanders gave an update on CBDG process. No action taken

Member Taylor made a motion to add an item of executive session to the end of the agenda, Member Davis second the motion, all in favor, motion passed.

Mayor Sandlin called for department reports

Police – No report, no one present

Fire - Chief David Brown came forward to give his department report. See attached

Maintenance – Jeff Patterson came forward to give his department report. See attached

Mayor called for Parks and Recreation Committee Report. Thomas Hager, newly nominated committee chairman came forward to give an update on the committee.

MPO Representative – Replacement for Mayor Sandlin no action taken

Mayor called for discussion of the Zoning Ordinance Text Amendment. Attorney Plumb referred to the prepared ordinance for the council to review. Clerk advised to contact Sherry Davidson at SGRC for further details. No action taken.

Police Pay – No action taken

Mayor Sandlin called for discussion or update on water drainage issue on Broadway. Clerk Fowler stated that no certified signature card has been returned as signed for or refused, but we should get it any time. Mayor advised that he had contact Principal Kline and will meet with her to discuss possibly going on school property to clear what blockages can be accessed. Member Taylor questioned about what legal authority/rights the city has to go on the property to correct the drainage before further issues arise. Attorney Plumb advised that the city cannot go onto private property for any reason without consent or an easement. No action taken.

Mayor called for discussion of employees leave time – Roll over & Payout. Member Taylor addressed Council with a proposal idea of how to offer employees a payout option for time that they are unable to use. Mayor and Council agreed to review further and for item to be put on March work session agenda. No action taken.

Mayor Sandlin called for Admin/Executive Reports.

Clerk Fowler asked for Mayor and Council to review the registration forms included in their packets regarding the annual GMA Convention in Savannah that will be held in June. Registration date will be March 12 at 9:00 AM so anyone that wishes to attend should have their class requests submitted before that date. Also included was a copy of the registration for the clerk's convention with the same location and dates.

Fowler also stated she was registered to attend a continuing education class in Tifton to renew water license. The class is free of charge and will only have to spend money for travel to and from Tifton for a single day class.

Fowler stated she had included a copy of the previous used ad for police chief that was updated with website and email address only. Also included were interview questions and a scoring evaluation form used previously. Mayor and Council asked for item to be added to agenda for March Regular meeting.

Being no further reports, Member Taylor made a motion to go into Executive Session to discuss personnel, Member Barr second, all in favor motion passed.

Mayor dismissed citizens and employees for the evening at 7:15 PM.

Read & approved Jabatha Fowler Date 3-5-19