

**Regular Session Board Meeting
Bulloch County Board of Education
William James Educational Complex
Board Room
Thursday, December 8, 2022
6:00 p.m. Reception for Outgoing Board Members
6:30 p.m. Board Meeting**

**Agenda
(The Board requests all cell phones be silenced.)**

**Call to Order
Moment of Silence/Pledge of Allegiance
Amend/Adopt the Agenda**

Board Member Recognition

Board Member Comments

Public Participation

The public may address the Board of Education concerning issues other than specific student or individual matters. To participate in the Public Participation segment of the meeting, please sign in on the sign-in sheet located at the podium before the Board meeting begins at 6:30 p.m.; a three-minute time limit will be imposed for each speaker. A timer will be set and appear on the screen and a buzzer will sound when time expires. At this point, please conclude remarks. Passing unused time to another person is not allowed. Your cooperation in this matter will be appreciated.

No speaker shall indulge in personal attacks while speaking. All comments are to be addressed directly to the Board of Education. Personnel concerns may be addressed in writing to the Superintendent or Chairman of the Board of Education. The Board is not able to vote, comment or respond to issues or comments made during public participation. Please submit a copy of your written concerns to the Board Secretary.

Superintendent's Report

A. Consent Agenda

- | |
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| <ol style="list-style-type: none">1. Board Minutes: November 10, 2022 Regular Session2. Board Member Payroll for November 20223. Financial Report for October 2022 |
|--|

B. Old Business

1. Policy IEDA: Recess/Unstructured Break Time - *Revision*
2. Extension of Closing Date for Old JPB Property

C. New Business for Approval

1. Approval of Bid for Purchase of Bathroom Mobile Units for LCE and *BES*
2. Approval of Bid for Exterior Insulation and Finish System at MCE and *BES*
3. Resolution Declaring the Results of Election (ESPLOST V)

D. Executive Session

E. Return to Open Session
Personnel Recommendations

F. Adjournment

Superintendent's Report

Consent Agenda

Bulloch County Board of Education
Minutes of Board Regular Session
Thursday, November 10, 2022

The Bulloch County Board of Education met in a Regular Session Meeting on Thursday, November 10, 2022, at 6:30 p.m. in the board room at the Central Office. Board members present were as follows: Stuart Tedders, April Newkirk, Glennera Martin, Mike Sparks, Heather Mims, Jay Cook, Maurice Hill and Superintendent Charles Wilson. Glenn Womack was absent.

Board Chairman Mike Sparks called the meeting to order and led the Moment of Silence and Pledge of Allegiance.

After review and recommendation by the Superintendent, upon motion by Glennera Martin, and second by Jay Cook, the agenda was approved as presented. (7:0) Yes – Stuart Tedders, April Newkirk, Glennera Martin, Mike Sparks, Heather Mims, Jay Cook and Maurice Hill

The Foundation hosted a reception for the 2023 Cohort of REACH Scholars (Roger Claudio – LCMS; Ansley Martin – PMHS, Gabriela “Gabby” Mendez – WJMS, Cristina Pacheco – SEBMS, Aliyah Rawls – WJMS and Hilda Reyes – PMHS) prior to the Board Meeting. Director of Social Work, Keith Wilkey introduced the REACH Scholars to the Board during Special Recognition.

There was no public participation and no superintendent’s report.

After review and recommendation by the superintendent, upon motion by Stuart Tedders, and second by April Newkirk, the Board unanimously approved the Consent Agenda that consisted of the following: Board Minutes of October 13, 2022 Special Called Session and the October 13, 2022 Regular Session; Board Member Payroll for October 2022 and the September 2022 Financial Report. (7:0) Yes – Stuart Tedders, April Newkirk, Glennera Martin, Mike Sparks, Heather Mims, Jay Cook and Maurice Hill

Old Business...After review and recommendation by the superintendent, upon motion by Heather Mims, and second by Stuart Tedders, the Board unanimously approved the Revision of Policy JBD – Absences and Excuses. (7:0) Yes – Stuart Tedders, April Newkirk, Glennera Martin, Mike Sparks, Heather Mims, Jay Cook and Maurice Hill

New Business for Approval...After review and recommendation by the superintendent, upon motion by Glennera Martin, and second by Jay Cook, the board unanimously approved the Site/Application for Portal Middle High School Multipurpose Building. (7:0) Yes – Stuart Tedders, April Newkirk, Glennera Martin, Mike Sparks, Heather Mims, Jay Cook and Maurice Hill

Policy IDEA – Recess/Unstructured Break Time - *Revision* was placed on the table for review of the revisions. This policy will be on the December 8, 2022 agenda for approval.

There was no public participation.

After review and recommendation by the Superintendent, upon motion by Heather Mims, and second by Maurice Hill, the Board unanimously approved the Personnel Recommendations as presented and made a part of these minutes by reference. (Classified employees are employed at the will of the Board; certified employees are employed contingent upon the receipt of criminal background checks satisfactory to the Superintendent and Board.) (7:0) Yes – Stuart Tedders, April Newkirk, Glennera Martin, Mike Sparks, Heather Mims, Jay Cook and Maurice Hill

There being no further business, upon motion by Glenn Womack, and second by Heather Mims, the Board unanimously voted to adjourn the meeting. (7:0) Yes – Stuart Tedders, April Newkirk, Glennera Martin, Mike Sparks, Heather Mims, Jay Cook and Maurice Hill

Charles G. Wilson, Jr., Superintendent

Michael Alan Sparks, Board Chair

BULLOCH COUNTY BOARD OF EDUCATION
BOARD MEMBER PAYROLL
FOR THE MONTH OF: November 2022
December 2022 Payroll

NAME	CSI#	DATES	AMOUNT
Jay Cook	6712	11/10	100.00
April Newkirk	7882	11/10	100.00
Maurice Hill	1452	11/10	100.00
Glennera Martin	6713	11/10	100.00
Heather Mims	5460	11/10	100.00
Michael Alan Sparks	2986	11/10	100.00
Stuart Tedders	7267	11/10	100.00
Glenn Womack	8343	-	-
TOTAL			700.00

100-9990-2300-111-8010-0-06-000-00000

November 10, 2022 - Regular Session

Bulloch County Board of Education
Board Meeting Attendance Form
Regular/Called/Work Session

Date November 10, 2022

Jay Cook Jay Cook

Maurice Hill Maurice Hill

Glennera Martin Glennera Martin

Heather Mims Heather Mims

April Newkirk April Newkirk

Michael Alan Sparks Michael Alan Sparks

Stuart Tedders Stuart Tedders

Glenn Womack ABSENT

To: Superintendent

From: Troy A. Brown, Assistant Superintendent of Business Services

Date: November 18, 2022

Re: October 2022 Financial Reports

Highlights for the General Fund revenues and expenditures are as follows:

- Property tax revenue have become to come in strong this month. Heavy collections normally occur October through January. We will collect the bulk of our revenue from this area during this time period.
- Local Option Sales Tax (LOST) – Collections continue to outpace budgeted revenue for this area. Time will show how the economy may affect our future collections. Historically, Bulloch County has been somewhat insulated from larger downturns in economic conditions when compared to other parts of our state or country.
- State QBE revenues are being collected as they were budgeted.
- Expenditures in the General Fund were in line as they were budgeted. As of October 31, 2022, we have completed 33.34% of the fiscal year and our year-to-date expenditures are at 32.8% of total budget.

Please let me know if you have any questions after reviewing the attached reports.

Bulloch County Board of Education
Statement of Revenues, Expenditures and Changes in Fund Balance
Budget vs. Actual
October 31, 2022
33.34 % Budget Completion

<u>GENERAL FUND</u>	Actual			% of Budget
Budget	Current Month	Year-To- Date		
Revenues				
Local Taxes	\$ 40,155,951	\$ 4,109,655	\$ 9,970,942	24.8%
Other Local Sources	\$ 2,095,952	\$ 184,145	\$ 600,280	28.6%
State Sources	\$ 71,440,898	\$ 5,939,414	\$ 23,760,826	33.3%
Federal Sources	\$ -	\$ -	\$ -	
Total Revenues	\$ 113,692,801	\$ 10,233,214	\$ 34,332,047	30.2%
Other Sources	\$ -	\$ -	\$ -	0.0%
Total Revenues and Other Sources	\$ 113,692,801	\$ 10,233,214	\$ 34,332,047	30.2%
Expenditures				
Instructional Services	\$ 65,827,587	\$ 5,648,701	\$ 21,629,646	32.9%
Pupil Services	\$ 7,554,291	\$ 702,582	\$ 2,701,038	35.8%
Improvement of Instructional Services	\$ 2,651,511	\$ 220,613	\$ 926,295	34.9%
Educational Media Services	\$ 1,479,866	\$ 140,038	\$ 536,294	36.2%
General Administration Services	\$ 840,168	\$ 62,742	\$ 282,962	33.7%
School Administration Services	\$ 8,096,593	\$ 748,083	\$ 3,038,112	37.5%
Business Support Services	\$ 1,251,332	\$ 47,994	\$ 197,337	15.8%
Maintenance and Operation of Plant Services	\$ 10,233,830	\$ 820,025	\$ 3,378,450	33.0%
Student Transportation Services	\$ 6,851,928	\$ 489,220	\$ 1,748,770	25.5%
Central Support Services	\$ 2,131,634	\$ 144,433	\$ 784,418	36.8%
Other Support Services	\$ 124,504	\$ 7,823	\$ 25,805	20.7%
Total Expenditures	\$ 107,043,244	\$ 9,032,254	\$ 35,249,127	32.9%
Other Uses	\$ 343,640	\$ -	\$ -	0.0%
Total Expenditures and Other Uses	\$ 107,386,884	\$ 9,032,254	\$ 35,249,127	32.8%
Excess / (Deficiency) of				
Revenues and Other Sources over				
Expenditures and Other Uses				
	\$ 6,305,917	\$ 1,200,960	\$ (917,080)	
Beginning Fund Balance - Unrestricted	\$ 52,591,535		\$ 54,311,199	
Less: Reserved Fund Balance	\$ (5,200,000)			
Ending Fund Balance - Unrestricted	\$ 53,697,452		\$ 53,394,119	

Bulloch County Board of Education
Combined Statement of Revenues, Expenditures, and Changes in Fund Balance
Budget vs. Actual
October 31, 2022
(CASH BASIS UNAUDITED)

	Year-To-Date Actual							YTD Actual All Funds
	General Fund	Special Revenue Funds	School Nutrition Fund	Debt Service Fund	Capital Outlay Fund	School Activities Fund		
Revenues								
Local Taxes	\$ 9,970,942	\$ -	\$ -	\$ 5,681,988	\$ -	\$ -	\$ -	\$ 15,652,930
Other Local Sources	\$ 600,280	\$ 4,029	\$ 202,901	\$ 100,484	\$ 34,646	\$ 753,675	\$ -	\$ 1,696,015
State Sources	\$ 23,760,826	\$ 549,418	\$ 69,312	\$ -	\$ -	\$ -	\$ -	\$ 24,379,555
Federal Sources	\$ -	\$ 1,392,029	\$ 1,635,654	\$ -	\$ -	\$ -	\$ -	\$ 3,027,683
Total Revenues	\$ 34,332,047	\$ 1,945,475	\$ 1,907,867	\$ 5,782,472	\$ 34,646	\$ 753,675	\$ -	\$ 44,756,183
Other Sources	\$ -	\$ 52,922	\$ -	\$ -	\$ -	\$ 13,006	\$ -	\$ 65,927
Total Revenues and Other Sources	\$ 34,332,047	\$ 1,998,397	\$ 1,907,867	\$ 5,782,472	\$ 34,646	\$ 766,680	\$ -	\$ 44,822,110
Expenditures								
Instructional Services	\$ 21,629,646	\$ 4,288,500	\$ -	\$ -	\$ 1,805,463	\$ 705,362	\$ -	\$ 28,428,971
Pupil Services	\$ 2,701,038	\$ 640,882	\$ -	\$ -	\$ 104,322	\$ -	\$ -	\$ 3,446,243
Improvement of Instructional Services	\$ 926,295	\$ 848,454	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,774,749
Educational Media Services	\$ 536,294	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 536,294
General Administration Services	\$ 282,962	\$ 15,022	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 297,985
School Administration Services	\$ 3,038,112	\$ 3,221	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,041,333
Business Support Services	\$ 197,337	\$ -	\$ -	\$ -	\$ 750	\$ -	\$ -	\$ 198,087
Maintenance and Operation of Plant Services	\$ 3,378,450	\$ 1,205	\$ -	\$ -	\$ 478,220	\$ -	\$ -	\$ 3,857,875
Student Transportation Services	\$ 1,748,770	\$ 41,898	\$ -	\$ -	\$ 83,990	\$ -	\$ -	\$ 1,874,658
Central Support Services	\$ 784,418	\$ 61,295	\$ -	\$ -	\$ 159,882	\$ -	\$ -	\$ 1,005,594
Other Support Services	\$ 25,805	\$ 21,083	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46,888
School Nutrition Program	\$ -	\$ -	\$ 2,127,632	\$ -	\$ -	\$ -	\$ -	\$ 2,127,632
Facilities Acquisition and Construction	\$ -	\$ -	\$ -	\$ -	\$ 1,269,418	\$ -	\$ -	\$ 1,269,418
Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 35,249,127	\$ 5,921,559	\$ 2,127,632	\$ -	\$ 3,902,045	\$ 705,362	\$ -	\$ 47,905,726
Other Uses	\$ -	\$ 52,922	\$ -	\$ -	\$ -	\$ 13,006	\$ -	\$ 65,927
Total Expenditures and Other Uses	\$ 35,249,127	\$ 5,974,481	\$ 2,127,632	\$ -	\$ 3,902,045	\$ 718,367	\$ -	\$ 47,971,653
Excess / (Deficiency) of Revenues and Other Sources over Expenditures and Other Uses	\$ (917,080)	\$ (3,976,084)	\$ (219,765)	\$ 5,782,472	\$ (3,867,399)	\$ 48,313	\$ -	\$ (3,149,543)
Beginning Fund Balance	\$ 54,311,199	\$ 2,261,132	\$ 2,568,324	\$ 18,611,109	\$ 10,080,381	\$ 1,556,382	\$ -	\$ 89,388,526
Ending Fund Balance	\$ 53,394,119	\$ (1,714,951)	\$ 2,348,559	\$ 24,393,580	\$ 6,212,982	\$ 1,604,695	\$ -	\$ 86,238,983
Encumbrances	\$ 2,654,323	\$ 655,679	\$ 141,980	\$ -	\$ 4,685,820	\$ 114,936	\$ -	\$ 8,252,737

Bulloch County Board of Education
Combined Balance Sheet
October 31, 2022
(Cash Basis - Unaudited)

ASSETS

	General Fund	Special Revenue Funds	School Nutrition Fund	Debt Service Fund	Capital Projects Fund	School Activity Funds	Total All Funds
Cash and Temporary Investments	\$ 53,394,991	\$ (1,714,951)	\$ 2,558,884	\$ 24,393,581	\$ 6,769,119	\$ 1,604,695	\$ 87,006,319
Due from Other Funds							\$ -
Due from State of Georgia							\$ -
Accounts Receivable			\$ 73,297				\$ 73,297
Interest Receivable							\$ -
Inventory							\$ -
Fixed Assets							\$ -
Amount available in Debt Service Fund							\$ -
Amount to be provided for retirement of long-term debt							\$ -
Total Assets	\$ 53,394,991	\$ (1,714,951)	\$ 2,632,181	\$ 24,393,581	\$ 6,769,119	\$ 1,604,695	\$ 87,079,616

LIABILITIES AND FUND EQUITY

Liabilities							
Accounts Payable	\$ 873		\$ 283,622		\$ 556,137		\$ 840,632
Due To Other Funds							\$ -
General Obligation Bonds Payable							\$ -
Total Liabilities	\$ 873	\$ -	\$ 283,622	\$ -	\$ 556,137	\$ -	\$ 840,632
Fund Equity							
Investment in Fixed Assets							\$ -
Fund Equity	\$ 53,394,119	\$ (1,714,951)	\$ 2,348,559	\$ 24,393,580	\$ 6,212,982	\$ 1,604,695	\$ 86,238,984
Total Fund Equity	\$ 53,394,119	\$ (1,714,951)	\$ 2,348,559	\$ 24,393,580	\$ 6,212,982	\$ 1,604,695	\$ 86,238,984
Total Liabilities and Fund Equity	\$ 53,394,991	\$ (1,714,951)	\$ 2,632,181	\$ 24,393,580	\$ 6,769,119	\$ 1,604,695	\$ 87,079,615

Old Business

Board Policy IEDA: Recess/Unstructured Break Time

Status: DRAFT

Original Adopted Date: 01/13/2005 | Last Revised Date: 02/11/2016

~~The Board allows the scheduling of unstructured break time for students in kindergarten through 8th grade.~~

~~The Board of Education requires each elementary school to schedule recess for all students in kindergarten and grades one through five every school day; provided, however, that recess shall not be required on any school day on which a student has had physical education or structured activity time or if reasonable circumstances impede such recess, such as inclement weather when no indoor space is available, assemblies or field trips exceeding their scheduled duration, conflicts occurring at the scheduled recess time over which the classroom teacher has no control, or emergencies, disasters, or acts of God.~~

~~The Board allows the scheduling of unstructured break time for students in grades 6 through 8 at the discretion of the school principal.~~

The school principal is authorized to determine the length, frequency, timing, and location of breaks at each school.

~~In determining the schedule for recess or unstructured break time for students, the principal shall consult with appropriate instructional personnel at the school and system level when necessary to ensure that break time does not interfere with academic learning. The principal shall also issue directions concerning the responsibility for supervision of students so that break time will be a safe experience for them.~~

~~Principals are responsible to provide a safe experience for all students and to have a supervision plan.~~

Breaks may be withheld from students for disciplinary or academic reasons if prior notice ~~of such~~ is given to the students ~~and their legal guardian as to when this might take place~~. The decision to withhold a break time will not be inconsistent with ~~a student any~~ behavioral plan ~~adopted developed~~ by the school ~~for the student~~, including a Section 504 Plan or an Individualized Education Plan.

To: Superintendent

From: Troy A. Brown, Assistant Superintendent of Business Services

Date: November 29, 2022

Re: Extension of Closing Date for Old JPB Property

The land developer received notification in early November that he did receive the tax credits for developing senior housing on the site of our old JPB school. That was one of the contingencies of him purchasing the land from us. In our agreement, the closing date was set for no later than December 31, 2022. He is requesting that we grant an extension on the closing date to January 31, 2023. In consideration of us granting an extension, we have also asked him to remove all contingencies that were in the original contract. The attached amendment shows the removal of all contingencies and then the extension of the closing date to no later than January 31, 2023. We are asking the Board to approve this amendment.

Bulloch County, Georgia
Amendment to Real Property Purchase and Sale Agreement

SECOND AMENDMENT TO REAL PROPERTY PURCHASE AND SALE AGREEMENT

Pursuant to Section 13.4 of the Real Property Purchase and Sale Agreement entered into and executed by the Bulloch County School District (the "Seller") and Stockyard Housing, LP, a Georgia limited partnership (the "Buyer" and, with the Seller, the "Parties," and each individually, a "Party"), on March 25, 2021 (the "Agreement") as well as the Amendment to the "Agreement" executed May 3, 2022 and in consideration of the covenants, agreements, and premises contained herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby execute and enter into this Second Amendment to Real Property Purchase and Sale Agreement ("Amendment") and amend the Agreement as follows:

Section 1.1 of the Agreement is hereby deleted in its entirety and replaced with the following:

- 1.1 Contemporaneously with the execution of a long-term ground lease for that portion of Bulloch County Tax Parcel No. MS38000056000 identified as "Parcel #1" in Exhibit A to this Agreement ("Phase 1") by the City of Statesboro, Georgia and the Buyer, or its successor-in-interest or assignee, which shall in no event occur later than January 31, 2023, Seller hereby agrees to sell and convey to Buyer, and Buyer hereby agrees to purchase from Seller, certain real property in Bulloch County, Georgia, comprised of a portion of Bulloch County Tax Parcel No. MS38000056000 and identified as "Parcel #2" in Exhibit A to this Agreement (the "Property"). The exact size, location, and legal description of the Property shall be determined in the manner set forth in Sections 4.2 and 4.3 of this Agreement.

And, the Parties hereby agree that this Second Amendment to Real Property Purchase and Sale Agreement does not extend the due diligence period set forth in Section 7.2 of the Agreement, and that the Due Diligence Period has already lapsed.

Additionally, as DCA has designated tax credits for the development of the Property, the contingency in Section 7.3 of the Agreement has been met and Buyer will execute Agreement.

IN WITNESS WHEREOF, the Parties have set their hands and seals as of this _____
Day of _____ 2022 (the "Effective Date").

BUYER:

Stockyard Housing, LP

Signed: _____
Print: William H. Gross
Its: Manager

SELLER:

Bulloch County School District

Signed: _____
Print: Michael Alan Sparks
Its: Chairman of the School Board

New Business for Approval

To: Superintendent

From: Troy A. Brown, Assistant Superintendent of Business Services

Date: December 7, 2022

Re: Purchase of Mobile Bathroom Units

We are requesting the purchase of two mobile bathroom units for next school year in order to address upcoming needs. One of the units will be placed at Brooklet Elementary and one of the units will be placed at Langston Chapel Elementary. We have solicited bids for thirty days via the Georgia Procurement Website and are recommending we award the bid to Modular Solutions.

We will be using these mobile bathroom units to support the classrooms that are housed in the mobile units at these two schools. When we purchased mobile classroom units over the past years, we did not purchase units that had bathrooms because of the additional space they would use in the classroom and due to the increased cost of the unit. These new bathroom mobile units will facilitate children and staff to stay closer to their classrooms instead of having to go inside the school building. In effect, we have created a wing of mobile classrooms and as we are expanding these outdoor mobile classroom wings, we are supporting it with bathroom facilities. The mobile bathroom units will be situated in a way so that they are close to the mobile classrooms. These units will be ordered now and will be installed and ready for use when school starts next year.

We are requesting that the Board purchase these two mobile units from Modular Solutions, who was the low bidder, in the total amount of \$208,400. In addition to this cost, we are requesting an additional 10% (\$20,840) be set aside as a contingency. The total of the base bid and the contingency will be \$229,240. These will be funded by ESPLOST IV. I have also attached the bid tabulation form.

Bid Tabulation Summary
RFP Bulloch County Modular units

Bid Opening December 7, 2022 2:00 pm

Verified by: [Signature]

	Modular Solutions	Mobile Modular Mgt	Modular Technologies	Vesta Modular	Ready2Go
2 Modular Bathroom units	\$ 208,400.00	\$ 216,444.00	\$ 211,740.00	\$ 275,690.00	\$ 285,878.00
Skirting	Yes	No	No	Yes	Yes
Aluminum Deck/Steps/Ramps	Yes	Unclear	Yes	Yes	Yes
Delivery and Set-up	Yes	Yes	Yes	Yes	Yes
Estimated Delivery Date	3/1/23-4/30/23	3/1/2023	3/29/2023	3/31/2023	4/20/2023
Total Base Bid	\$ 208,400.00	\$ 216,444.00	\$ 211,740.00	\$ 275,690.00	\$ 285,878.00

To: Superintendent

From: Troy A. Brown, Assistant Superintendent of Business Services

Date: December 6, 2022

Re: Approval of Bids for Exterior Insulation and Finish Systems (EIFS)

The attached memo from Mr. Ryan Macy, Director of Facility Management, lays out two bids that were just evaluated in regards to the exterior stucco and gutter systems at three of our elementary schools (Mill Creek, Portal, and Brooklet). We have thoroughly evaluated these bids and are recommending the low bidder for each project. Mr. Macy has done an excellent job in laying out in plain english what both the purpose and scope of what we were needing to accomplish. Therefore, I will ask you to refer to his attached memo so as not to be redundant. These projects will be funded by ESPLOST IV. You will also find the bid tabulation forms attached.

For project number WMBE 2022-106, we are requesting that the bid be awarded to Hubbard and Hudson Construction Company for the following:

- Base Bid of \$965,000
- Alternate # 3 \$15,800.
 - Total to Award to Hubbard and Hudson Construction Company \$980,800.
- Contingency (if necessary) of 10% \$98,080.
- Total maximum cost of project \$1,078,880.

For project number WMBE 2022-107, we are requesting that the bid be awarded to Ketom Construction Company for the following:

- Base Bid of \$298,104.
- Alternate # 1 \$306,185.
- Alternate # 2 \$8,585.
 - Total to Award to Ketom \$612,874.
- Contingency (if necessary) of 10% \$61,287.
- Total maximum cost of project \$674,161.

To: Mr. Troy Brown, Asst. Superintendent of Business Services
From: Ryan Macy, Director of Facilities Management
Date: December 5, 2022
RE: Exterior Insulation and Finish Systems Replacement and Repair

Exterior Insulation and Finish Systems (EIFS), sometimes referred to as synthetic stucco, is part of the building envelope systems found at many of our schools. EIFS is a part of the building cladding/facade that provides a weather barrier and thermal properties. When properly designed and installed, EIFS can be one of the best performing systems to provide thermal and moisture protection. EIFS is also one of the more economical cladding/facade systems in use today.

It was observed that the EIFS at some of our schools are showing signs of water damage. The damage ranges from staining to total system failure, including detachment from the studs/substrate to which it is attached. The Facilities Management Department retained the services of WM Building Envelope Consultants to extensively investigate the damage to the EIFS. The investigation revealed that water has penetrated the EIFS near the roof line and through gutter systems resulting in minor to significant damage.

For example, the EIFS at Mill Creek Elementary School cannot be repaired or preserved and total replacement is required, including new gutters and downspouts. Large sections of the EIFS at Mill Creek Elementary School have detached from the building exterior. At Brooklet Elementary School and Portal Elementary School, the EIFS requires relatively minor repairs to prevent more significant water damage and future complete system failure (similar to Mill Creek Elementary School). The gutter systems at both schools must also be replaced to prevent water from entering the building envelopes.

To address the damages discovered, project # WMBE 2022-106 was created and posted to the Georgia Procurement Registry on October 4, 2022 and was advertised until November 3, 2022. It was also posted on the Bulloch County School System website. The scope of the project base bid includes removal of the existing EIFS down to the metal studs and total replacement at Mill Creek Elementary School. Metal flashings and a fluid applied waterproofing membrane will be incorporated into the system to prevent water from penetrating. New gutters and downspouts will be installed to replace the current gutter systems that are permitting water to penetrate the building envelope system.

Included in Project # WMBE2022-106 were three alternates. Alternate #1 includes repairs to the existing EIFS, a fluid applied waterproofing membrane, flashings, and new gutters and downspouts at Portal Elementary School. Alternate #2 includes repairs to the existing EIFS, a fluid applied waterproofing membrane, flashings, and new gutters and downspouts at Brooklet Elementary School. Alternate # 3 includes replacement of exterior sealants around doors and windows not in contact with the EIFS at Mill Creek Elementary School.

Project # WMBE 022-107 was posted to the Georgia Procurement Registry on October 22, 2022 and was advertised until December 1, 2022. It was also posted on the Bulloch County School System website. This project included a duplicate posting of Alternate #1 and Alternate #2 included in project# 2022-106 above to seek the best competitive pricing for Bulloch County Schools.

The base bid includes repairs to the existing EIFS, a fluid applied waterproofing membrane, flashings, and new gutters and downspouts at Portal Elementary School. Alternate #1 includes repairs to the

existing EIFS, a fluid applied waterproofing membrane, flashings, and new gutters and downspouts at Brooklet Elementary School. Alternate # 2 includes replacement of exterior sealants around doors and windows not in contact with the EIFS at Portal Elementary School and Brooklet Elementary School

Written, sealed bids for project # WMBE 2022-106 were opened publically on November 3, 2022 at 2:00 PM. It is my recommendation that Hubbard and Hudson Construction, LLC, the lowest responsive bidder, be selected to complete the base bid work at Mill Creek Elementary School for the sum of \$965,000, as well as Alternate #3 (sealants) for \$15,800. The total project cost is \$980,800.00. I do not recommend accepting Alternate #1 (work at Portal Elementary School) or Alternate #2 (work at Brooklet Elementary School). Bidding these alternates as a separate project recognized cost savings. Please see below (project # WMBE 2022-107).

Written, sealed bids for project # WMBE 2022-107 were opened publically on December 1, 2022 at 2:00 PM. It is my recommendation that Ketom Construction Company, Inc., also the lowest responsive bidder, be selected to complete the base bid work at Portal Elementary School for the sum of \$298,104.00, Alternate#1 (Brooklet Elementary School) for the sum of \$306,185.00, and Alternate #2 (sealants at Portal Elementary School and Brooklet Elementary School) for the sum of \$8,585.00. The total project cost is \$612, 874.00.

Joe Baker, PE, of WM Building Envelope Consultants has contacted both companies named above who have confirmed that their pricing to complete the stated scope of work is accurate. Please let me know if you have any questions.



Mill Creek Elementary School
 Building Envelope Repairs / Replacement
 WIMBE Project No. 2022-106

Bid Opening
 November 3, 2022
 2:00 PM

Contractor	MCE Base Bid Remove & Replace EIFS; Flash, waterproof, Gutt, Downspouts	PES Alternate No. 1 Repair EIFS; w/ waterproof, Flash, waterproof, Gutters/downspout	BES Alternate No. 2 Repair EIFS	MCE Alternate No. 3 Sealants	Contractor Submitted/Acknowledged	Provided
HUBBARD-H HUDSON	\$965,000.00	\$370,000.00	\$405,000.00	\$15,800.00	Addenda #1 Addenda #2 Bid Bond Power of Att. Unit Prices Contractor License Number	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
Y-DELTA	\$1,178,000.00	NO BID	NO BID	\$55,000.00	Addenda #1 Addenda #2 Bid Bond Power of Att. Unit Prices Contractor License Number	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
KENNEDY RICHTER	\$1,627,583.00	\$449,342.00	\$503,044.00	\$85,810.00	Addenda #1 Addenda #2 Bid Bond Power of Att. Unit Prices Contractor License Number	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
WATERLIGHT SYSTEMS	\$1,375,922.00	\$465,946.00	\$465,846.00	\$201,741.00	Addenda #1 Addenda #2 Bid Bond Power of Att. Unit Prices Contractor License Number	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
KETOM SOUTHERN PRESERVATION SVC, INC	\$1,733,787.00	\$357,018.88	\$413,918.65	\$65,063.82	Addenda #1 Addenda #2 Bid Bond Power of Att. Unit Prices Contractor License Number	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>

Recorded By: JOE BAKER
 Witness:



Portal and Brooklet Elementary School
 Building Envelope Repairs
 WMBE Project No. 2022-107

Bid Opening
 December 1, 2022
 2:00 PM

Contractor	Base Bid	Alternate No. 1	Alternate No. 2	Alternate No. 3	Submitted/Acknowledged	Provided
Metlo Watermarking	\$506,860.00	\$579,334.00	\$28,824		Addenda	✓
					Bid Bond	✓
					Power of Att.	✓
					Unit Prices	✓
					Contractor License Number	✓
Keton Construction Co	\$298,104.00	\$306,885.00	\$8,585.00		Addenda	✓
					Bid Bond	✓
					Power of Att.	✓
					Unit Prices	✓
					Contractor License Number	✓
					Addenda	
					Bid Bond	
					Power of Att.	
					Unit Prices	
					Contractor License Number	
					Addenda	
					Bid Bond	
					Power of Att.	
					Unit Prices	
					Contractor License Number	
					Addenda	
					Bid Bond	
					Power of Att.	
					Unit Prices	
					Contractor License Number	

[Signature]

Recorded By:

[Signature]
 Witness:



EIFS Section on building envelope



EIFS attached with proper spacing
above gutter downspout



EIFS failed and collapsed to gutter/downspout



Failed EIFS

To: Superintendent

From: Troy A. Brown, Assistant Superintendent of Business Services

Date: December 1, 2022

Re: Resolution for Declaring the Results of ESPLOST V Election

With the passage of ESPLOST V that was on the November 8, 2022 ballot, the Board must take action to approve a resolution declaring the results of said election. The resolution is attached and we are asking the Board to approve the signing of such resolution.

RESOLUTION OF THE BOARD OF EDUCATION
OF BULLOCH COUNTY DECLARING THE RESULTS
OF AN ELECTION HELD ON NOVEMBER 8, 2022
AND
CERTIFICATE OF ELECTION SUPERINTENDENT

WHEREAS, the Board of Education of Bulloch County (the “**Board of Education**”), acting by, for, and on behalf of the Bulloch County School District (the “**School District**”), adopted a resolution on July 19, 2022, to reimpose, levy, and collect a one percent sales and use tax for educational purposes within the School District and to authorize the imposition of general obligation bonded debt and the issuance of general obligation bonds of the School District, conditioned upon approval by a majority of the qualified voters residing within Bulloch County (the “**County**”) voting in a referendum thereon to be held on November 8, 2022; and

WHEREAS, a copy of said resolution was delivered to the Bulloch County Board of Elections, as Election Superintendent for Bulloch County (the “**Election Superintendent**”), who issued a call for the election described in said resolution; and

WHEREAS, the Election Superintendent caused notice of said election to be published in the newspaper published in the County in which sheriff’s advertisements for the County are published, notifying the qualified voters of the County that on November 8, 2022, an election would be held (the “**Election**”), said notice having been published for the time and in the manner and containing the specifications and information required by law; and

WHEREAS, the Election was held on November 8, 2022, in accordance with said resolution, call, and notice, and the several managers of the Election brought in the returns from the Election as required by law and these officers calling the Election, in the presence of and together with the several managers, consolidated the returns and the results thereof; and

WHEREAS, the consolidated returns found the results of the Election to be as follows:

1% EDUCATIONAL SALES TAX

<u>7,686</u> YES	Shall a one percent sales and use tax for educational purposes continue to be imposed in the Bulloch County School District for a period of time not to exceed five years and for the raising of not more than \$110,000,000 for the purposes of (A) the acquisition, construction, and equipping of a new Southeast Bulloch High School, and (B) funding the following capital outlay projects for educational purposes at Brooklet Elementary School, Julia P. Bryant Elementary School, Langston Chapel Elementary School, Langston Chapel Middle School, Mattie Lively Elementary School, Mill Creek Elementary School, Nevils Elementary School, Portal Elementary School, Portal Middle/High School, Sallie Zetterower Elementary School, Southeast Bulloch High School, Southeast Bulloch Middle School, Statesboro High School, Stilson Elementary School, Transitions Learning Center, William James Complex, William James Middle
<u>3,009</u> NO	

School, the Central Office, the Transportation Department, the Maintenance Department, and Bulloch County School Auxiliary Services, and any other property owned by the school district:

(i) Safety and Security

to include, but not be limited to equipment and software, i.e., cameras, radios, lighting, fencing, fire suppression, security walls and glass, intercoms, bells, clocks, entry systems, networking, etc.;

(ii) Instructional and Technology Resources

to include textbooks and other related materials; digital resources to include eBooks, subscriptions, etc.; software to include but not be limited to license agreements, purchased software, or cloud based applications; and digital resource platforms to include but not be limited to license agreements, purchased platforms, or cloud based application; technology hardware and other devices;

(iii) Buildings and Land

to include physical education (PE) and athletic facility improvements, renovations and additions; renovations, building and land improvements, and new construction to include but not be limited to roofing, plumbing, electrical, lighting, wiring, fiber, painting, water piping, HVAC, renovations necessary to comply with the Americans with Disabilities Act (ADA), energy management systems, repaving, and railings; purchase of land for current or future use; site work and associated costs; and

(iv) Equipment and Vehicles

to include playground equipment, relocation, and refurbishments and all related costs; buses and other vehicles; equipment, furniture and furnishings, copiers, and other office equipment?

If imposition of the tax is approved by the voters, such vote shall also constitute approval of the issuance of general obligation debt of the Bulloch County School District in the principal amount of \$80,000,000 for the above capital outlay purposes and for the payment of capitalized interest.

WHEREAS, a copy of the Election Summary Report and Consolidated Returns filed by the Election Superintendent with the office of the Secretary of State and the Commissioner of the Georgia Department of Revenue is attached hereto and made a part hereof as Exhibit A; and

WHEREAS, a majority of the qualified voters of the County voting in the Election voted in favor of the question which gives approval for the reimposition of the one percent sales and use tax for educational purposes and the issuance of general obligation debt of the School District in the principal amount of \$80,000,000.

NOW, THEREFORE, BE IT RESOLVED AND CERTIFIED AS FOLLOWS:

1. To the extent that the Board of Education may be considered as one of the officers ordering the Election under the provisions of Official Code of Georgia Annotated § 38-82-2, or any other provisions of law which may be deemed applicable, the Board of Education does hereby declare the results of the Election to be in favor of both questions set forth above, which constitutes approval of the reimposition of the one percent sales and use tax for educational purposes and of the issuance of general obligation debt of the School District in the principal amount of \$80,000,000.

2. The consolidated returns of the Election and this resolution shall be entered upon the minutes of this meeting of the Board of Education.

3. The Election Superintendent has prepared copies of the consolidated returns and certified and filed the same as required by law. The Election Superintendent has complied with all other applicable provisions of the Georgia Election Code.

4. The issuance of general obligation debt having been duly approved, ratified and confirmed, statutory notice to that effect shall be served upon the District Attorney of the Ogeechee Judicial Circuit of Georgia, and such notice shall be executed on behalf of the Board of Education by its Chairman so that said District Attorney may, as provided by law, institute proceedings to have such general obligation debt validated.

RESOLUTION APPROVED AND ADOPTED, this December 8, 2022.

BOARD OF EDUCATION
OF BULLOCH COUNTY

By: _____
Chairman

Exhibit A

ELECTION SUMMARY REPORT
AND CONSOLIDATED RETURNS

[Attached.]

SECRETARY'S CERTIFICATE

The undersigned Secretary of the Board of Education of Bulloch County (the "Board of Education"), keeper of the records and seal thereof, hereby certifies that the foregoing is a true and correct copy of a resolution approved and adopted by majority vote of said Board of Education in meeting assembled on December 8, 2022, the original of which resolution has been entered in the official records of said Board of Education under my supervision and is in my official possession, custody, and control.

I further certify that the meeting was held in conformity with the requirements of Title 50, Chapter 14 of the Official Code of Georgia Annotated.

(S E A L)

Secretary

CERTIFICATE OF ELECTION SUPERINTENDENT

The undersigned Chairman of the Bulloch County Board of Elections, as Election Superintendent for Bulloch County, hereby certifies that a duplicate of the foregoing resolution has been entered in the official records of my office and that the returns described therein and the result of the election as described therein are true and correct.

This _____, 2022.

Chair
Bulloch County Board of Elections,
as Election Superintendent

Executive Session

Personnel Recommendations



MEMORANDUM

DATE: 12/8/2022
TO: Charles Wilson
FROM: Alli Baxter

VOLUNTARY SEPARATION

NAME	POSITION	REASON	EFFECTIVE DATE
Carter, Kelly	Teacher	Personal	11/18/2022
Dickinson, Kristina	Teacher	Personal	12/16/2022
Gorman, Hope	Administrative Assistant	Personal	12/02/2022
Hendrix, Ricky	Custodian	Personal	12/01/2022
Lee, Tammyra	SFS Manager	Personal	12/16/2022
Zambrana, Conie	Paraprofessional	Personal	11/18/2022

RECOMMENDATIONS

NAME	POSITION	TO REPLACE	EFFECTIVE DATE	Work Days
Alston, Lakimmia	SFS Food Assistant	Davis, Vickie	12/09/2022	187
Boggs, Rachel	SPED Paraprofessional	Tremble, Reshonda	12/09/2022	190
Bowen, Tracy	Paraprofessional	New Position	12/09/2022	190
Brinson, Patty	SFS Food Assistant	Wiggins, Deanna	12/09/2022	187
Burroughs, Kaisha	Secretary	VanBeverhoudt, Kirsten	12/09/2022	240
Cox, Mary	SFS Cashier	Boyd, Tammy	12/09/2022	187
Dickerson, Sidney	SFS Food Assistant	Bowen, Tracy	12/13/2022	187
Howard, Dashure	SPED Paraprofessional	Rackley, Dasha	12/09/2022	190
Nelson, Kimberly	Registrar	Butler, Gwendolyn	01/02/2023	200
Pagan, Thomas	Bus Driver	Newman, Gladys	12/09/2022	180
Palmer, Paula	Paraprofessional	Davis, Angela	12/09/2022	190
Reece, Katie	SPED Teacher	Hines, Kaitlyn	01/02/2023	190
Sanders, Jessica	SFS Food Assistant	Currin, Emily	12/09/2022	187
Sneed, Heather	SPED Teacher	Tedders, Karen	12/09/2022	190
*Taylor, DaShaundra	Secretary	Wallace-Johnson, Kelshaunda	01/02/2023	210
Waters, Chane	Mechanic	Spence, Les	12/09/2022	240

*Current Employee

RECOMMENDATIONS PENDING BACKGROUND CHECK

NAME	POSITION	TO REPLACE	EFFECTIVE DATE	Work Days
Aycock, Ashley	Painter	New Position	01/02/2023	240

**RECOMMENDATIONS PENDING BACKGROUND CHECK &
CONTRACT RELEASE**

NAME	POSITION	TO REPLACE	EFFECTIVE DATE	Work Days
Roesel, Raini	Speech Language Pathologist	New Position	01/02/2023	190